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**Please note that rules/guidelines published in this handbook do not over-rule any rules or guidelines already in place with show societies except at shows solely affiliated to the Welsh Pony and Cob Society. The onus is with the judge to be familiar with all rules pertaining to the classes he/she is judging.**

**Judges, exhibitors, owners and producers should regularly refer to WPCS website for any updates or changes to rules.**

**Complaints guidance:** All complaints relating to potential breaches of WPCS rules must first be lodged with the Show Secretary, within the rules of the show. If, following the conclusion of those procedures, the complainant remains dissatisfied with the outcome the complaint may be referred to the Welsh Pony & Cob Society. All complaints should be in writing and addressed to the Company Secretary.

# INTRODUCTION

Historically the WPCS's Panel of Judges was formed through invitation following recommendations made by Council. Over the years, as interest in the Welsh breeds grew so did the number of shows with the resultant need of more judges. Over the last twenty years or so appointment to the various panels has been through an assessment procedure organised by the Society. Today these assessments are conducted bi-annually.

Each year the WPCS Council reviews the panel of judges and invitations are sent to every judge inviting them to remain a panel judge for the following year; this process is repeated annually. It is conditional for all panel judges to attend a Judges' Conference at least once every four years and failure to do so results in that judge being removed from the panel until they have attended a conference. It is also incumbent on all panel judges to keep themselves up to date with current rules and regulations.

It is an honour to have a position on the WPCS panel of judges and as such judges must take full responsibility for their actions at all times. To be appointed a WPCS judge it has been agreed that they are of sufficient calibre to represent the Society in terms of their ability, their behaviour, their appearance and their relationship with show organisers, stewards, exhibitors/owners and the media.

Gaining respect is very much in the hands of the individual judge. Respect most often is gained through (a) judging with total fairness showing no bias towards animal or person, (b) being courteous at all times to show organisers, stewards, exhibitors and fellow judges, (c) showing discretion when expressing views or discussing any aspect of judging.

## **What makes a good judge?**

A good judge should always be well prepared for the task ahead of them.

### **At the point of receiving an invitation the judge should:**

Act promptly

Check they are eligible to judge the particular classes e.g. on correct panel or need for asterisk

Check the show in question does not lie within the **50** mile radius (as the crow flies) of any other affiliated appointment

Check expenses being paid; e.g. travel (recommended rate is 35p) and/or accommodation

Once accepted enter in own diary to avoid clashing

Should at a later date a judge finds circumstances prevent them from honouring the appointment the judge should let the show secretary know as soon as possible and if possible offer a suggestion for replacement remembering to check that the person is eligible to judge the particular classification.

### **On show day the judge should:**

Be punctual

Carry schedule and WPCS Judging and Showing Handbook

Make him/herself known to secretary at least thirty minutes prior to classes starting

On meeting ring steward discuss procedure for the ring

Consult with steward on any special awards

On arrival at ring assess for any Health & Safety issues and act accordingly

If in hand classes, advise steward where the animals should be trotted out

Advise steward where animals should be lined up but always left to right

### **A judge should make every effort to:**

Dress appropriately for judging – clean, tidy and practical

Avoid meeting exhibitors/handlers prior to judging them

Avoid areas of showground where animals may be located prior to judging them

Give clear instructions to the steward so they in turn can inform exhibitors

Give every exhibitor the same amount of time while judging his/her animal

Treat every exhibitor on equal terms and avoid any social conversation

Refrain from standing with hands in pockets

A judge knows that his/her integrity is beyond question so through his/her action he/she should make sure that it is seen to be the case. A judge should have presence in the ring and be seen to have full control in readiness of any situation that may occur while judging.

## **BREED DESCRIPTION**

Showing classes for animals registered in Sections A, B, C or D of the WPCS Stud Book must be judged in accordance with the breed description contained within the Stud Book. Judges are empowered to judge according to personal preference.

### **THE WELSH MOUNTAIN PONY**

**Not exceeding 121.9 cm (12.0 hands)**

**Section A of the Stud Book**

#### **General Character**

Hardy, spirited and pony-like

#### **Colour**

Any colour, except piebald and skewbald

#### **Head**

Small, clean-cut, well set on and tapering to the muzzle

#### **Eyes**

Bold

#### **Ears**

Well placed, small and pointed, well up on the head, proportionately close

#### **Nostrils**

Prominent and open

#### **Jaws and Throat**

Clean and finely-cut, with ample room at the angle of the jaw

#### **Neck**

Lengthy, well carried and moderately lean in the case of mares, but inclined to be cresty in the case of mature stallions

#### **Shoulders**

Long and sloping well back. Withers moderately fine, but not "knifey". The humerus upright so that the foreleg is not set in under the body.

#### **Forelegs**

Set square and true, and not tied in at the elbows. Long, strong forearm, well developed knee, short flat bone below knee, pasterns of proportionate slope and length, feet well-shaped and round, hoofs dense.

#### **Back and Loins**

Muscular, strong and well coupled

#### **Girth**

Deep

#### **Ribs**

Well sprung

**Hind Quarters**

Lengthy and fine. Not ragged or goose-rumped. Tail well set on and carried gaily.

**Hind Legs**

Hocks to be large, flat and clean with points prominent, to turn neither inwards nor outwards. The hind legs not to be too bent. The hock not to be set behind a line from the point of the quarter to the fetlock joint. Pasterns of proportionate slope and length. Feet well-shaped, hoofs dense.

**Action**

Quick, free and straight from the shoulder, Knees and hocks well flexed with straight and powerful leverage and well under the body.

**THE WELSH PONY**

**Not exceeding 137.2 cm (13.2 hands)**

**Section B of the Stud Book**

The general description of ponies in Section "A" of the Stud Book is applicable to those in Section "B", but more particularly the Section "B" pony shall be described as a riding pony, with quality, riding action, adequate bone and substance, hardiness and constitution and with pony character.

**Section C: The Welsh Pony of Cob Type**

The height should not exceed 13.2 h.h. (137.2 cms).

The Welsh Pony of Cob Type, Section C, is the bigger counterpart of the Welsh Mountain Pony.

Their true worth as a dual purpose animal has been fully realised in recent years, and their numbers have increased accordingly.

Active, surefooted and hardy, they are ideal for so many purposes both for adults and children.

Like all the Welsh Breeds they are natural jumpers and they also excel in harness — there are in fact few things that they cannot be used for.

**Section D: The Welsh Cob**

The height should exceed 13.2 h.h. (137 cms): no upper limit.

Aptly described as "the best ride and drive animal in the World", the Welsh Cob has been evolved throughout many centuries for his courage, tractability and powers of endurance.

The general character is the embodiment of strength, hardiness and agility. the head shows great quality with Pony character: bold prominent eyes, a broad forehead and neat, well set ears. The body must be deep, on strong limbs with good "hard wearing" joints and an abundance of flat bone. Action must be straight, free and forceful, the knees should be bent and then the whole foreleg extended from the shoulders as far as possible in all paces, with the hocks well flexed, producing powerful leverage.

The Welsh Cob is a good hunter and a most competent performer in all competitive sports. In recent years they have had great success in the international driving world. Their abilities in all spheres are now fully recognised throughout the world.

The height should exceed 13.2 h.h. (137 cms): no upper limit.

## **Detailed Description of Sections C and D**

### *General Character*

Strong, hardy and active, with pony character and as much substance as possible

### *Colour*

Any colour, except piebald and skewbald

### *Head*

Full of quality and pony character. A coarse head and Roman nose are most objectionable

### *Eyes*

Bold, prominent and set widely apart

### *Ears*

Neat and well set

### *Neck*

Lengthy and well carried. Moderately lean in the case of mares, but inclined to be cresty in the case of mature stallions

### *Shoulders*

Strong but well laid back

### *Forelegs*

Set square and not tied in at the elbows. Long, strong forearms. Knees well developed with an abundance of bone below them. Pasterns of proportionate slope and length. Feet well-shaped. Hoofs dense. When in the rough, a moderate quantity of silky feather is not objected to but coarse, wiry hair is a definite objection.

### *Middlepiece*

Back and loins, muscular, strong and well-coupled. Deep through the heart and well-ribbed up.

### *Hind Quarters*

Lengthy and strong. Ragged or drooping quarters are objectionable. Tail well-set on.

### *Hind Legs*

Second thighs, strong and muscular. Hocks, large, flat and clean, with points prominent, turning neither inward nor outwards. The hind legs must not be too bent and the hock not set behind a line falling from the point of the quarter to the fetlock joint. Pasterns of proportionate slope and length. Feet well-shaped. Hoofs dense.

### *Action*

Free, true and forcible. The knee should be bent and the whole foreleg should be extended straight from the shoulder and as far forward as possible in the trot. Hocks flexed under the body with straight and powerful leverage.

## **1. DEFINITIONS**

**Member** - Member of Welsh Pony and Cob Society

**Exhibitor** – An owner, producer or other person responsible for an animal at a show.

**Producer** – A person who undertakes the production or preparation for the show ring.

**Trainer** – A person who undertakes the training of a pony/cob/rider for any discipline.

**Lessee/borrower** – A person for the purpose of showing who is deemed to be the owner.

**Immediate Family** – The following are classed as immediate family for the purpose of rules relating to impartiality;

Father, Mother, Sister, Brother, Sister in Law, Brother in Law

Grandparents

**Grandchild**

Son, Daughter, Son in Law, Daughter in Law

Husband/Wife/Partners

Parents Partners

Step Parents, Step Grandparents, Step Son, Step daughter, Step Brothers, Step Sisters

Legal Guardians/God Parents/God Children

**Competitor** - Person who handles, rides or drives an animal in the show ring

**Society** – Welsh Pony and Cob Society

**Passport** - A passport is a legal document which uniquely identifies a horse or pony. In terms of showing, it must travel with animals as it identifies the owner and the actual animal. It is the responsibility of the current owner to ensure the document is kept up to date in terms of ownership. It is the responsibility of exhibitors to ensure the passport accompanies the animal to the show or activity. The Welsh Pony and Cob Society is the Passport Issuing Authority (PIO) for Welsh ponies and cobs and all changes of ownership must be recorded with the Society.

**Membership Card** - Membership cards are issued annually to all paid up members of the Welsh Pony and Cob Society. If the original card has been lost/stolen/misplaced duplicate membership cards are available from the WPCS Office at a cost of **£10.00** per card.

**Show Season** – 1<sup>st</sup> January to 31<sup>st</sup> December

**For the purpose of showing the following definitions apply:**

### **Males**

**Stallion** - Entire male four years old and over. All stallions must be in possession of a Welsh Pony & Cob Society Licence of Correctness (or acknowledged alternative) prior to showing.

**Colt** – Entire male not exceeding three years old

**When a stallion/colt is entered for a show, you should state their stallion licence number on the entry form for WPCS Affiliated Shows.**

Colts are eligible to be licensed from 1<sup>st</sup> January of their 2<sup>nd</sup> year; all colts presented for stallion premiums must be licensed.

**Gelding** – castrated male. All geldings should have their passports over stamped “gelding” with the Welsh Pony and Cob Society.

### **Females**

**Mare** - female 4 years old and over

**Filly** – female not exceeding 3 years old

Brood mares must be 4 years old or over with foal at foot, or have produced a foal in the current year.

Brood mares must be accompanied in the ring by their own foal or a veterinary certificate justifying the absence of the foal be produced on request.

A novice brood mare must not have won a brood mare class prior to 1<sup>st</sup> January of the current year.

A barren mare is a mare that has not produced a foal and will not produce a foal in the current year.

Fillies with foals at foot cannot be shown.

**Foal** – either colt or filly born up to 31<sup>st</sup> December of year of birth.

Mares with foals under 3 weeks of age must not be exhibited.

Foals must not be bitted and must be shown in a halter or leather head collar/slip.

Foals must not be shod.

Age of all animals is calculated from 1<sup>st</sup> January in the year of birth.

### **3. RULES FOR JUDGES**

- 3.1 All judges must be current members of the Welsh Pony and Cob Society.
- 3.2 A judge must attend a Conference/Seminar a minimum of once within every four years to enable them to remain on the Judging Panel. If a judge does not attend his/her name will be deleted from the Judging Panel until he/she attends a Conference/Seminar.
- 3.3 A judge must be medically/physically/mentally fit to judge otherwise he/she may present Health & Safety issues for him/herself and/or others. A judge must desist from judging if he/she is not medically /physically/mentally fit.
- 3.4 A judge must complete and return the annual disclosure form; failure to return will result in his/her name being deleted from the Judging Panel.
- 3.5 A judge must be fully conversant with all WPCS judging and showing rules. If any doubts arise at a show he/she must refer to the handbook for clarification.
- 3.6 A judge must at all times adhere to the Codes of Conduct as published in the WPCS Judging and Showing Handbook.
- 3.7 A judge must have easy access to a Judging and Showing Handbook at the show where he/she is judging.
- 3.8 A judge must not judge the same section of the WPCS Stud Book at an affiliated show within a local area more than once during a season. A local area is defined as a **50** mile radius (as the crow flies) from the showground.
- 3.9 On completion of judging a section at WPCS In-hand medal show, a judge must sign the result card confirming the champion and reserve champion, and also sign the appropriate box confirming the number of entries forward. It is the judge's responsibility to ensure, with their steward and or show secretary, that the correct animal and the correct exhibitor catalogue number correspond and appear on the card.
- 3.10 When a judge officiates in WPCS affiliated classes at a show, he/she or his/her immediate family, must not compete or exhibit in other WPCS affiliated classes at that show.
- 3.11 A judge must not refer to the show catalogue prior to or during judging.
- 3.12 A judge should remain detached at all times.
- 3.13 A judge must not accept any hospitality from an exhibitor at a show where he/she is judging.
- 3.14 A judge must be smartly dressed at all times during the show where he/she is judging; casual clothing is deemed inappropriate. Blue Denim is not acceptable.
- 3.15 All judges must wear a hat while judging.
- 3.16 A judge must not smoke whilst in the ring.

- 3.17 A judge must not use a mobile phone whilst in the ring.
- 3.18 A judge must not wear an earpiece whilst in the ring.
- 3.19 Judges must present rosettes unless a sponsor is requested to do so. It is the judge's prerogative to withhold rosettes if he/she feels entries are of insufficient merit.
- 3.19a A judge cannot officiate the same section at Royal Welsh, Lampeter or Glanusk within a 3 year period.**
- 3.19b Only judges with a ridden asterisk can officiate at Gold and Silver Medal Shows and award gold performance medals.**

#### **Impartiality**

- 3.20 A judge must not judge any animal bred by him/her.
- 3.21 A judge must not judge an animal previously owned/produced/leased by him/her.
- 3.22 A judge must not judge an animal with which he/she has had any financial involvement; livery, and schooling are included but NOT stud fees.**
- 3.23 A judge must not judge an animal which has been owned, bred, leased by his/her immediate family.
- 3.24 A judge must not judge an animal that any member of his/her immediate family or employer has owned, bred, leased, produced or had a financial involvement with that animal.
- 3.25 A judge must not judge a person who has ridden, driven or produced in hand for him/her in the previous and/or current showing **season**.
- 3.26 A judge must take firm action against any exhibitor who withdraws their animal from the ring before the class has ended. The incident must be reported to WPCS Office.
- 3.27 A judge must take firm action where an unruly animal in their opinion is likely to cause an accident. He/she must dismiss the animal from the class.
- 3.28 A judge must take firm action against any exhibit whose performance is enhanced/potentially enhanced by artificial aids or outside assistance. Plastic bags, excessive and abnormal use of whips, noise producing objects are all deemed to be artificial aids. Such exhibits may be dismissed from the class, and such action will be fully supported by the Society. The incident must be reported to the WPCS office.
- 3.29 A judge must not express his/her views on specific animals/exhibitors/judges or their judgement via any form of social media via the Internet in accordance with WPCS Social Media policy.
- 3.30 Judges are not encouraged to touch exhibits.**
- 3.31 The Judges decision is final and binding, providing that the rules are followed within the current handbook.**

## **4. RULES FOR EXHIBITORS, OWNERS AND PRODUCERS**

Showing is the main shop window for the Welsh breeds and as such attracts a huge amount of public interest. Therefore exhibitors must conduct themselves at all times in an orderly, polite manner as they represent the Welsh breeds and consequently the WPCS. Everyone involved with showing are deemed to be fully conversant with the Codes of Conduct printed in this booklet. Any breaches will be severely dealt with by the Society. Bad behaviour to fellow exhibitors, owners, producers, judges, stewards or show officials brings the Society into disrepute.

- 4.1 Exhibitors competing at affiliated shows are deemed to be fully conversant with rules contained within this handbook and also the rules pertaining to the respective show.

#### **Impartiality**

- 4.2 Owners, exhibitors, riders and handlers must thoroughly investigate past connections of their exhibits to avoid breaches with the rules dealing with impartiality during judging.
- 4.3 An exhibitor must not enter any animal bred by the judge, previously owned or produced or leased by the judge or with which the judge has had any financial connection such as livery/handling/schooling.
- 4.4 An exhibitor or producer must not enter any animal in a class under a judge who has produced an animal for that person in the previous and current showing season.
- 4.5 An exhibitor must not enter an animal under a judge whose immediate family or employer owned, bred, leased or produced that animal.
- 4.6 A rider, whip or handler must not compete in a class judged by a person for whom he/she has ridden, driven or produced in hand during the previous and current showing season.
- 4.7 An animal must not be exhibited if under the ownership or production of any person for whom the judge has obtained or provided livery in the previous and current showing season.
- 4.8 Substitutions and nomination of entries are not allowed.
- 4.9 The welfare of their pony or cob is paramount and no lame, sick or overly fat animal should be brought to the show or into a class.
- 4.10 Exhibitors must not approach a judge on the day of the show.
- 4.11 A change of handler or rider is not allowed once the class has commenced, except in exceptional circumstances (injury or illness).
- 4.12 Exhibitors must comply with the steward's or judge's requests at all times.
- 4.13 Exhibitors should be dressed neatly and **appropriately**. A judge is empowered to ask an exhibitor to leave the ring if considered inappropriately dressed. Blue denim is not acceptable.
- 4.14 Exhibitors must not wear clothing displaying any form of advertising.
- 4.15 Exhibitors must wear the correct number for the animal they are showing.
- 4.16 An exhibitor must not leave the ring prior to the completion of judging unless instructed by the judge or steward. A class is completed when the judge requests the class to be dismissed.
- 4.17 Exhibitors must not use any artificial aids to aid the showing of their animals. Plastic bags, excessive and abnormal use of whips, noise producing objects are all deemed to be artificial aids. Outside assistance using similar aids is also forbidden and judges are empowered to ask exhibitors making use of such assistance to leave the ring. Judges will receive the full support of the Society.
- 4.18 Exhibitors must have their animals under control at all times. If in a judge's opinion an unruly animal is likely to cause an accident, the judge has the power to ask that the animal leaves the ring.
- 4.19 A judge's decision is final. Any objections must be lodged officially according to the show's and WPCS rules.

## **5. SHOW AFFILIATION**

- 5.1 All shows awarding WPCS medals and rosettes must affiliate to Welsh Pony and Cob Society. The cost of affiliation is **£10.50** and an affiliation form can be downloaded from WPCS website.
- 5.2 All shows affiliating to the Welsh Pony & Cob Society must agree to abide by the Rules and Recommendations of the Society as detailed in the current Judging and Showing Handbook.
- 5.3 Affiliated Welsh pony and cob classes must be judged by a judge taken from the appropriate WPCS panel of judges. A judge from any section of the **in-hand** panel is currently eligible to judge Welsh Part Bred **in-hand** classes, **other than those judges who have WPBR.**

## 6. RULES AND REGULATIONS RELATING TO THE AWARDING OF IN HAND MEDALS

### General

The Society's Bronze and Silver medals are awarded for In-hand classes at shows affiliated to the Welsh Pony & Cob Society which have paid the appropriate affiliation fee before the show date. The medal fee includes the cost of a display case for each medal and engraving. Medals are not awarded on the day and are sent at a later date. However on the day, the champion of a medal section will receive a special rosette. Any breach in the following rules will result in medal awards being withheld.

- 6.1 Shows awarding medals must affiliate to the Welsh Pony & Cob Society and hold Public Liability and Employers Liability, or hold WPCS Association Insurance.
- 6.2 Where a Silver Medal is awarded, that show cannot also award a Bronze Medal.
- 6.3 Affiliated Welsh Pony and Cob classes at an affiliated show must be judged by a judge taken from the appropriate current WPCS panel of judges.
- 6.4 WPCS Medals can only be awarded at shows affiliated to the Society.
- 6.5 Schedules for all affiliated shows where In-Hand or Performance Medals are presented, must be submitted to the WPCS Office for approval prior to printing together with the appropriate affiliation forms and affiliation fee of £10.50.
- 6.6 Copies of show schedules must be submitted to the Society for approval prior to being sent for final printing. The Society's office staff will check and approve a draft schedule **within 21 days** of receipt; however shows must allow a reasonable amount of time for approval.
- 6.7 Bronze medal shows may accept entries on the day, however, medals will only be awarded to an animal listed in the results supplied to the WPCS office either by hand, post or electronically. **Silver medal shows MUST be pre-entered.**
- 6.8 Shows offering a medal classification must lodge a catalogue/official record of entries after the show containing the entries in each class and giving the name and number of the exhibits as registered or entered in the Welsh Pony & Cob Society's Stud Book or Appendices. This final copy of the catalogue/official record of entries must be lodged with the Society within 14 days, **via recorded delivery only. Failure to adhere to these rules will result in the medals being withheld from the show but awarded to the successful exhibitor(s). The show will lose its medal status and will need to re-apply.**
- 6.9 In the case of an animal not registered at the time of entry at the show at which a medal is competed for, application for registration or entry in the Appendix must be made within one month of the date of the show, otherwise the medal will not be awarded. Geldings registered as stallions and still being shown under their stallion numbers, must be correctly re-entered in the Gelding Section or the medal will be withheld.
- 6.10 No animal shall be awarded more than one Gold, Silver or Bronze medal in any one season. Welsh Mountain Pony Stallion Premium Champion at Glanusk is exempt from this rule.

### Results

- 6.11 The results of the Medal Awards are compiled by Society staff at the end of each season and printed in the annual WPCS Journal. The medals are thereafter engraved by the Society and posted directly to the exhibitors. (Due to the fact that the medal can be offered to the champion or reserve champion it is vitally important that the results are received within the time period as this does have a knock on effect for shows held later in the year.)
- 6.12 Copies of marked catalogues (as described 6.8) and signed medal cards must be submitted to the WPCS office either by post, by hand or electronically. Marked catalogues/official record of

entries must be lodged at the WPCS office within 14 days of the date of the show duly marked to show the placing's 1st – 4<sup>th</sup> as well as champion and reserve champion.

- 6.13 If posted, all marked catalogues (as described above) and completed medal cards must be posted to the WPCS Office by Registered or Recorded Delivery.
- 6.14 Shows must take full responsibility for the accuracy of results. It is the responsibility of individual shows to ensure that the information sent to the Society is accurate and free from errors.
- 6.15 It is the responsibility of the show to ensure that incorrectly awarded medals are returned to the Society. A replacement will only be issued once the original has been returned to the Society. A show submitting incorrect results will be liable for all the costs of re-issue.
- 6.16 Medals will only be awarded to animals whose owners are members of the Welsh Pony & Cob Society who have paid their subscriptions for the current year or are life members or who have submitted their name for membership and paid one annual subscription or life membership composition.
- 6.17 Owners/Lessees who are not current members will be allowed 14 days from the date of the show to join the Society.
- 6.18 Owners/Lessees must ensure that the correct ownership of the animal is recorded with 14 days from the date of the show. Please refer to current Passport regulations.
- 6.19 Medals will only be awarded where the classes are judged by a judge who is on the appropriate Welsh Pony & Cob Society Panel of Judges.
- 6.20 Show secretaries must ensure that the yellow results card, which will be supplied on receipt of the completed medal affiliation form and appropriate fee, is available for the officiating judge to sign confirming the champion and reserve champion in each section where the medal is awarded.
- 6.21 Classification in the schedules of the shows affiliated to the Welsh Pony & Cob Society must in all cases be in keeping with the WPCS rules in relation to height limits.
- 6.22 Shows awarding medals will be assessed periodically by the Judging and Showing Standing Committee. The assessment will be based on the standard of past entries, numbers forward and geographical spread of shows staging medal classes. Failure to respond to the Society's request for information will result in the withdrawal of medal status. The Society reserves the right to withdraw the award of medals from a show.
- 6.23 A judge is empowered to withhold awarding a medal if he/she thinks the animals in question are of insufficient merit.
- 6.24 **A judge cannot officiate the same section at Royal Welsh, Lampeter and Glanusk within a 3 year period.**

## **SPECIFIC**

### **GOLD**

- 6.25 The Society's In-Hand Gold Medal is awarded only at the Royal Welsh Agricultural Society's Annual Show. The Gold Medal must only be awarded to the champion. If an animal wins the youngstock and overall championship only one medal will be awarded. In the case of an animal not registered at the time of entry at the show at which a medal is competed for, application for registration or entry in the Appendix must be made within one month of the date of the show, otherwise the medal will not be awarded. Geldings registered as stallions and still being shown under their stallion numbers, must be correctly re-entered in the Gelding Section or the medal will be withheld.
- 6.26 A judge of Gold Medal classification must be in possession of an asterisk for that section.

- 6.27 A judge, or persons using the same prefix, appointed to judge an In-hand WPCS section at the Royal Welsh Show must not judge or show in that section at affiliated shows from 1<sup>st</sup> January up until the last day of the Royal Welsh Show (in that year).
- 6.28 Once a judge has officiated at the Royal Welsh Show for a particular section, that judge cannot officiate in that section ever again, i.e. to judge a particular section is a once in a lifetime achievement.
- 6.29 A judge having been nominated to Judge at the **Royal Welsh Show**, must abstain from judging any Welsh sections at the show for the next two years, e.g. if a judge officiates on Section A in 2014 he or she would not be allowed to judge Section B, C, or D in 2016 or 2017.

## **SILVER**

- 6.30 An affiliated show, to be eligible for the award of the Society's Silver Medal, must have classification in the schedule providing at least six classes for any one section of the Stud Book for stallions, mares, geldings and youngstock registered in the Welsh Pony & Cob Society Stud Book or Appendices relating to F.S.2 animals. Medals will only be awarded to the champion or reserve champion. Where there is full classification, the medals cannot be restricted to youngstock champion/reserve champion but must be offered to section champion/reserve. In the case of an animal not registered at the time of entry at the show at which a medal is competed for, application for registration or entry in the Appendix must be made within one month of the date of the show, otherwise the medal will not be awarded. Geldings registered as stallions and still being shown under their stallion numbers, must be correctly re-entered in the Gelding Section or the medal will be withheld.
- 6.31 A judge of Silver Medal classification must be in possession of an \*asterisk for that section.
- 6.32 Judges must not officiate at more than three bronze, plus one \*silver (\*if eligible to judge) medal-affiliated shows in any one calendar year per section, (i.e. if a judge is on the panel for Section A and B he/she can judge up to 3 Section A bronze medal shows and 3 Section B bronze medal shows per year plus one Silver medal show for the appropriate section/s). Judges, once they have judged the medal section at those shows, cannot judge the same section at the same Silver Medal show for at least five years and cannot judge the same section at any other Silver Medal show that season.
- 6.33 During the show season, judges must not judge the same section in an affiliated show within a 50 mile radius (as the crow flies) of the showground.
- 6.34 On completion of judging an in-hand medal show, all judges must sign the result card confirming the champion and reserve champion. It is the judge's responsibility to ensure, with their steward and or show secretary, that the correct animal and the correct exhibitor catalogue number correspond and appear on the card.

## **BRONZE**

- 6.35 An affiliated show, to be eligible for the award of the Society's Bronze Medal, must have classification in their schedule providing at least four classes for any one section of the Stud Book for stallions, mares, geldings and youngstock registered in the Welsh Pony & Cob Society Stud Book or Appendices relating to F.S.2 animals. Medals will only be awarded to the champion or reserve champion. Where there is full classification, the medals cannot be restricted to youngstock champion/reserve champion but must be offered to section champion/reserve. In the case of an animal not registered at the time of entry at the show at which a medal is competed for, application for registration or entry in the Appendix must be made within one month of the date of the show, otherwise the medal will not be awarded. Geldings registered as stallions and still being shown under their stallion numbers, must be correctly re-entered in the Gelding Section or the medal will be withheld.
- 6.36 On completion of judging an in-hand medal show, all judges must sign the result card confirming the champion and reserve champion. It is the judge's responsibility to ensure, with

their steward and or show secretary, that the correct animal and the correct exhibitor catalogue number correspond and appear on the card.

### **BRONZE ROSETTES (all of the above rules apply)**

**6.37. Membership cards are not required to be produced in the ring at time of award.**

**6.38. There is no limit to the amount of Bronze Rosettes one animal can win.**

### **WPCS IN-HAND GOLD MEDAL SHOW FOR 2018**

Royal Welsh

### **WPCS SILVER MEDAL SHOWS FOR 2018**

Aberystwyth, Anglesey, Blaenavon, Cheshire, Cothi Bridge, Denbigh & Flint, Glanusk, Lampeter Stallion, National Welsh Championship, Northern All Welsh, Northleach, Pembroke County, Pontardulais, Royal Bath and West, Royal Cornwall, Royal Highland, Royal Three Counties, Towerlands, Worsley Gala

**Associations:** Clwyd, Eastern, Home Counties, Midland, North Eastern Counties, North Western, Scottish, South Eastern.

### **WPCS GOLD PERFORMANCE MEDAL**

#### **Horse of the Year Show**

Ridden Section A, B, C, D & W.P.B.R

The winners of the ridden Section A, B, C and D classes will each receive a WPCS Gold Performance Medal. **Only judges with a ridden asterisk can officiate at Gold and Silver Medal Shows and award gold performance medals.** If the winning animal in the Part-bred class is a registered Welsh Part-bred it will also be awarded a medal.

## **7. OVERSEAS MEDALS**

The Society's Overseas Medals are awarded for In-hand classes at shows affiliated to the Welsh Pony & Cob Society which have paid the appropriate affiliation fee before the show date. The medal fee includes the cost of a display case for each medal.

- 7.1 An Affiliated Show, to be eligible for the award of the Society's Overseas Medal, must have classification in their schedule providing at least four classes for any one section of the Stud book for stallions, mares, geldings or youngstock registered in the appropriate Overseas Stud Book or the Welsh Pony and Cob Society Stud Book.
- 7.2 The judge nominated must be on at least one of the WPCS judging panels.
- 7.3 Copies of show schedules must be forwarded to the WPCS Office prior to going to final print for approval.
- 7.4 Overseas Association rules will apply to all WPCS classes.
- 7.5 Additionally, show secretaries, if they wish the medal results to be included in the annual WPCS Journal, must return to the WPCS Office the result cards supplied. These to be correctly signed by the officiating judge/s, to confirm the champion in the appropriate sections/ championships where medals are awarded.

- 7.6 It is not compulsory for the awards to be printed in the Journal, please indicate on the result card where appropriate, but the results card/s **MUST** be returned to the Society within 21 days of the date of the show, whether the results are to be printed in the Journal or not.
- 7.7 Copy for the Journal must be submitted to the WPCS by 30<sup>th</sup> September annually.
- 7.8 **IF THESE RULES ARE NOT ADHERED TO THE SOCIETY RESERVES THE RIGHT TO WITHDRAW THE AWARD OF MEDALS**

## **8. PERFORMANCE MEDALS**

Since the inauguration of WPCS Performance medals in 2000 they have gained in popularity with improved status and are now a very much sought after award. WPCS Performance Medals may be awarded to Welsh ridden showing classes however they are also available for competition in other performance disciplines including dressage, eventing, driving; in fact, any discipline where the Welsh breeds successfully compete.

Shows/events awarding WPCS Performance medals must:

- 8.1 Affiliate to WPCS by completing the affiliation form accompanied with a fee of **£10.50**
- 8.2 Select judges from the WPCS ridden panel for 'Welsh only' ridden classes
- 8.3 Obtain proof that the animals are eligible for the award e.g. name and registration number, photocopy of passport. Animals must be registered in the WPCS Stud Book including Welsh Part-breds
- 8.4 Ensure the results sheet is sent back to WPCS Office for checking to establish eligibility

Other conditions applying:

- 8.5 There is no limit to the number of medals one animal can win in any one season.
- 8.6 **Performance** medals will be awarded on the day of competition, **upon receipt of WPCS Membership cards being produced in the ring of both the owner and rider.**
- 8.7 Medals can be awarded in mixed company to highest placed Welsh but no lower than fourth place.
- 8.8 At the Horse of the Year Show Gold Performance Medals are awarded to the winners of Section A, B, C and D classes. If the winning animal in the Part-Bred class is a registered Welsh Part-bred it will also be awarded a medal.

Nominations for Performance Medals

- 9.9 Medals can also be awarded by nomination. The Society welcomes nominations for consideration for the WPCS Performance Medal on the grounds of outstanding achievement in the field of performance. Full details of the animal's achievement, detailing the venue, level/type of competition and any other supporting evidence. Factors which will be taken into account in making an award will be level of competition, competition against other breeds/types and the significance of the achievement in terms of promoting the Welsh breeds and part bred.

## **9. SHOWING RULES**

### **GENERAL RULES FOR AFFILIATED SHOWS**

These rules/guidelines are aimed to assist show secretaries, judges and exhibitors participating at shows affiliated to the Welsh Pony and Cob Society and must take precedence over other societies' rules when WPCS Medals are being awarded.

#### **9.1 Height**

All ponies, four years old and over, come under the jurisdiction of the Joint Measurement Board (JMB). The following heights apply to the four sections of the Welsh Stud Book.

Section A	Welsh Mountain Ponies	Not exceeding	121.9 cm (12.0 hands)
Section B	Welsh Ponies	Not exceeding	137.2 cm (13.2 hands)
Section C	Welsh Ponies (Cob Type)	Not exceeding	137.2 cm (13.2 hands)
Section D	Welsh Cobs	No upper height limit	
<b>WPBR</b>	<b>Welsh Part Bred Pony</b>	<b>Not exceeding</b>	<b>148cm (14.2 hands)</b>
<b>WPBR</b>	<b>Welsh Part bred Horse</b>	<b>Over</b>	<b>148cm (14.2 hands)</b>

## 9.2 **Freeze Branding**

The Society has no objection to ponies and cobs being branded and this must not be detrimental to animals in the show or sale ring and is encouraged by the Society.

## 9.3 **Age of Animal**

Age is calculated from 1<sup>st</sup> January in the year of birth.

## 9.4 **Soundness**

If an animal entered in a class is, in the opinion of the judge unsound **or obese**, the judge shall, at his/her discretion, require the exhibitor to withdraw the animal from that class or place it at the end of the line. The judge's decision in this matter is final.

## 9.5 **Show ring production**

The show ring is the well-established and much valued shop window and without exception all animals should be well turned out for competition. However it must always be foremost in terms of show ring production that the overall image has to be in keeping within the natural beauty of any native breed including Welsh. The 'native image' is easily lost when the production is inappropriate for a native breed. Pulled and shortened manes and tails distract from this native look as does clipping of body hair. Exhibitors and judges alike should be aware that production of this nature serves to do the Welsh breeds an injustice in the show ring. Any act of production which looks artificial and detracts from a 'native' look, such as pulling, trimming or clipping hair and the use of cosmetic products, should be discouraged. Judges are empowered to and must penalise any exhibit which, in their opinion, detracts from the natural native beauty of the Welsh breeds. **Tails must not be banged level.**

## 9.6 **Trimming for Shows**

It is acceptable for Welsh breeds to be trimmed of hair under the jaw line, round the muzzle and protruding from the ears. **Please note: youngstock must not be body clipped (see diagrams on page 46).**

## 9.7 **Clipping**

Animals four years old or over, which have been clipped for winter activities can be shown and should not be penalised. Judges must take special note of this. Legs must not be clipped. **Please note: youngstock must not be body clipped (see diagrams on page 46).** Artificial changes to the original markings of an animal as recorded on the Passport will not be allowed, nor the addition of false manes and tails.

## 9.8 **Plaiting** Manes and tails must not be plaited with the exception of an optional single plait behind the ear for Sections A, B, C and D.

Welsh Part-bred animals should be plaited. However this is optional, as it would be normal for 'traditional and native' type Part-breds to be shown with a full mane and tail.

## 9.9 **Whips and Canes**

The shaft of a whip or cane must not exceed 75cm (30 inches).

## **Conduct**

- 9.10 Where an unruly animal is likely to cause an accident, the judge is empowered to ask it to leave the ring without any reward.
- 9.11 An in-hand class is closed and animals are not allowed to enter the ring when the last pony has completed its trot prior to being lined up.

## 10. IN HAND CLASSES

### 10.1 Age of handler

In the interest of safety all colts and stallions, two years old or over must be suitably bitted and led by a handler who has reached the age of 14 years.

### 10.2 Young Handlers

Handlers under the age of 14 must wear a British **Safety** Standard Hard Hat, gloves (**optional**) and suitable footwear. Age as of 1<sup>st</sup> January.

- 10.3 No colts/stallions or mare with foals at foot may be shown in young handler classes.
- 10.4 Parents/guardians to be advised that the animal must be of suitable height and temperament for the handler and class.

### In-Hand Tack

- 10.5 Youngstock may be shown in a white webbing or rope show halter, leather head collar or show bridle (excluding two & three year old colts which must be bitted). **Coloured brow bands are only acceptable in Welsh Part Bred classes.**
- 10.6 Mares or geldings four years old or over may be shown in a white webbing or rope show halter, leather head collar/slip, show bridle or riding bridle. Coloured brow bands are only acceptable in Welsh Part Bred classes.
- 10.7 Foals should be led in a halter or leather headcollar/slip. They must never be bitted.
- 10.8 **For stallions the use of stallion show tack is optional.**

### Foals

- 10.9 Foals accompanying their dam must be at least three weeks of age.
- 10.10 Foals must not be shod.

## 11. RIDDEN CLASSES

- 11.1 Judges must not ride the exhibits
- 11.2 Judges must be selected from the WPCS Ridden Panel
- 11.3 All animals competing in ridden classes must be four years old and over
- 11.4 Mares with a suckling foal are not eligible to compete in ridden classes

### Ridden Classification:

#### 11.5 Pure Bred Lead Rein

Open to registered Welsh Sections A or B, mares or geldings not exceeding 121.9cm (12hh). Riders must have attained their 3rd birthday but must not have attained their 9th birthday before 1st January in the current year. Ponies to be shown in a snaffle bridle - The reins must go directly from the bit to the child's hands with no extra aid or attachment to or on the saddle. The reins must be of normal length and not knotted or stitched together at a shorter length. Handles on saddles are permitted but the reins must not be attached to the handle of the saddle. The lead rein must be attached to the noseband only.

#### 11.6 Pure Bred First Ridden

Open to registered Welsh Sections A or B, mares or geldings, not exceeding 128cm (12.2 hh). Riders must not have attained their 12<sup>th</sup> birthday before 1<sup>st</sup> January in the current year. Ponies are to be shown in a suitable snaffle bridle. The reins must be of normal length and not knotted or stitched together at a shorter length. Ponies must not be cantered except in their individual show.

**11.7 Part-bred Lead Rein**

Open to registered Welsh Part-bred mares or geldings not exceeding 121.9cm (12 hh). Riders must have attained their 3rd birthday but must not have attained their 9th birthday before 1st January in the current year. Ponies to be shown in a snaffle bridle - The reins must go directly from the bit to the child's hands with no extra aid or attachment to or on the saddle. The reins must be of normal length and not knotted or stitched together at a shorter length. Handles on saddles are permitted but the reins must not be attached to the handle of the saddle. The lead rein must be attached to the noseband only.

**11.8 Part-bred First Ridden**

Open to registered Welsh Part-breds, mares or geldings, not exceeding 121.9cm (12 hh). Riders must not have attained their 12<sup>th</sup> birthday before 1<sup>st</sup> January in the current year. Ponies are to be shown in a snaffle bridle. The reins must be of normal length and not knotted or stitched together at a shorter length. Ponies must not be cantered except in their individual show.

**Open and Novice Ridden Classes**

11.9 Ridden classes are open to stallions, mares and geldings.

11.10 All sections shown under saddle must be judged at the walk, trot and canter. Riders should be expected to gallop during their individual show the exception being if the judge deems the extended pace to be too dangerous.

11.11 Classes will be judged on conformation, breed type, way of going and manners.

11.12 No animal may be shown on a lead-rein except in a specific lead rein class.

11.13 Once judging has commenced, if a pony leaves the ring, it will be eliminated from the class.

**Novice Status**

11.14 A ridden animal shall be deemed to be a Novice if, by 1<sup>st</sup> January of the current year, it has not won an Open class within the discipline in which it is currently competing.

11.15 All Novice ridden animals must be shown in a suitable snaffle bridle.

**11.16 Age of Rider**

There is no age restriction for riders in ridden classes with the exception of stallions in that riders must have attained their 12<sup>th</sup> birthday before the 1<sup>st</sup> of January of the current year when riding a Section A, B, C, Welsh Part-bred under 137.2 cm (13.2hh) and their 14<sup>th</sup> birthday before the 1<sup>st</sup> of January of the current year for Section D, Welsh Part-bred over 137.2 cm (13.2hh). Riders of Welsh Part-bred animals may be governed by specific age groups within their classification.

**11.17 Riders**

Where a rider has been unseated or fallen from his/her animal, the rider cannot re-mount in the ring. The animal must be led out of the ring and cannot re-join the class. No change of rider will be allowed during a class. Where an exhibitor qualifies two animals for a championship, they must elect a substitute rider who conforms to the regulations of the class.

**11.18 Hat**

Correctly secured British **Safety** Standard skull caps/riding hats up to current British **Safety** Standard must be worn at all times when mounted. A competitor whose hat comes off, or chin strap comes undone whilst competing must, on penalty of elimination replace it or fasten it

before continuing. The rider may dismount without penalty to recover the hat or have it passed up from the ground, or may stop without penalty to fasten the chin strap.

**11.19 Spurs**

Spurs must not be worn in any WPCS affiliated ridden showing class.

**11.20 Jewellery**

Jewellery must not be worn

**11.21 Ridden Dress**

The overall impression should be smart, appropriate, safe and comfortable.

- a. **Jodhpurs:** Cream or fawn breeches or jodhpurs; style of boots optional
- b. **Jacket:** Tweed riding jacket, with or without a plain coloured waistcoat
- c. **Shirt:** Light shirt with collar and tie
- d. **Gloves:** Should be worn

**11.22 Ridden Tack**

Any suitable saddle or bridle should be worn. Animals competing under novice status must be shown in a suitable snaffle bridle. Bitless bridles are not permissible in any class. Welsh Part bred animals may be shown in bridles with coloured browband.

**11.23 Additional Tack**

No extra tack to be worn in flat classes. Martingales and brushing boots are permissible in Working Hunter Pony classes but must be removed before the conformation section. Style of boots optional.

**11.24 Conduct**

Where an unruly animal is likely to cause an accident, the judge has the power to ask that the animal leaves the ring.

11.25 Riders must not remove their animals from the ring during judging, without the judge's permission; the class ends when the judge requests the class to be dismissed.

11.26 The class is closed when the class goes into trot and no further ponies must be allowed in to the ring.

**11.27 Grooms**

When in the ring to help strip an animal, a groom must at all times look neat and smartly dressed and wear a hat.

**11.28 Working Hunter Classes**

Working Hunter classes, open to stallions, mares and geldings, 4 years and over. No change of rider or saddlery is allowed between phases or during a phase. Protective boots may be used for the jumping phases only. Bandages and protective pads on an animal's feet are not allowed.

Three classes are recommended:

	Exceeding	Not Exceeding
Height Section 1	-	121.9 cm (12 hh)
Height Section 2	121.9 cm (12 hh)	137.2 cm (13.2 hh)
Height Section 3	137.2 cm (13.2 hh)	

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If Welsh Part-breds are competing they should be shown in respective height sections.

## 12. FENCES

- 12.1 Fences must be of a hunting type built with rustic materials and be as substantial as possible.
- 12.2 The maximum spread must be at the base of the fence.
- 12.3 Round poles must have round cups and gates must have flat cups.
- 12.4 The jumping phase must be taken first and any animal eliminated will not be required again.
- 12.5 The course must consist of a minimum of seven fences, one of which must be a spread, with no more than two double elements. A change of direction must be included.
- 12.6 It is recommended that competitors be allowed to walk the course on foot before their class.
- 12.7 **Height of Fences**

### Open

	Height Min	Max	Spread Max
Height Section 1	53 cm (1'9")	61 cm (2'0")	53 cm (1'9")
Height Section 2	69 cm (2'3")	84 cm (2'9")	69 cm (2'3")
Height Section 3	84 cm (2'9")	99 cm (3'0")	76 cm (2'6")

### Novice

	Height Min	Max	Spread Max
Height Section 1	47 cm (1'6")	53 cm (1'9")	47 cm (1'6")
Height Section 2	61 cm (2'0")	69 cm (2'3")	61 cm (2'0")
Height Section 3	76 cm (2'6")	84 cm (2'9")	76 cm (2'6")

### Penalties

Jump knock down	10 faults
First refusal	15 faults
Second refusal	20 faults
Third refusal	Elimination
Fall of horse/rider	Disqualification

### Marking

Jumping	50
Style while jumping	20
Conformation, freedom of action & Breed type	20
Manners	10
If equal marks, Performance marks take precedence, then style, if still equal, the judge's preference	

## 13. DRIVING CLASSES

- 13.1 In driven competition the driver, groom(s) and passenger(s) must have attained their 14<sup>th</sup> birthday by the first January of the current year. In the event that the driver is under the age of 18, he/she must be accompanied in the vehicle by a person aged 18 years or over. Proof of age will be required in the event of a query.
- 13.2 In all driven classes animals must be four years old or over.

13.3 Private Drive classes will follow the rules of the British Driving Society.

13.4 **Conduct**

Grooms and handlers, when entering the ring, must at all times look neat and smartly dressed. All must wear a hat.

14. **DOWNLOADS**

**The following are available for downloading from the WPCS website:**

Affiliation Form  
Application Forms:  
Bronze In Hand Medals  
Silver In Hand Medals  
Performance Medals  
WPCS Rosettes  
Millcroft Rosettes  
Overseas Medal  
Judging and Showing Handbook  
Panel of Judges  
In Hand Assessment application pack  
Ridden Assessment application pack  
Assessors Application form  
Asterisks Application form  
Mentoring form

15. **RULES AND REGULATIONS** - relating to other showing societies

**Please note that rules/guidelines published in this handbook do not over-rule any rules or guidelines already in place with show societies, except at shows solely affiliated to the Welsh Pony and Cob Society**

**Horse of the Year Show Qualifiers**

**Eligibility of WPCS Panel Judges**

Only WPCS judges on the ridden panel are eligible to judge HOYS ridden classes. Those judges are also eligible to judge the HOYS Part bred class. Please be aware of HOYS rules.

**Advice to WPCS Judges (NPS QUALIFIERS)**

When judges are judging Ridden Mountain & Moorland and Welsh classes incorporating NPS Qualifiers, the judge must:

- Sign qualifying cards in the ring.
- When awarding Silver Medal Rosettes (NPS), check the exhibitor's NPS Membership Card to confirm membership. This must be produced in the ring. If the champion does not have the card in the ring it can be offered to reserve champion but no further down the line. **At Breed Shows ponies can win Silver Medal Rosettes even if their owners are not members of the NPS but they must become NPS Qualifying members to enter the final.**
- Be fully aware of NPS rules.

**Contact details for other Societies and Showing Organisations**

**National Pony Society**, Arthur Rank Centre, Stoneleigh Park, Warwickshire CV8 2LG Tel: 01420 88333 | [www.nationalponysociety.com](http://www.nationalponysociety.com)

**British Show Pony Society**, 124 Green End Road, Sawtry, Huntingdon, Cambs PE28 5XS  
Tel: 01487 831 376 Fax: 01487 832779 | Email: [info@bsps.com](mailto:info@bsps.com) | [www.britishshowponysociety.co.uk](http://www.britishshowponysociety.co.uk)

**Ponies UK**, Unit 8, Culley Court, Orton, Southgate, Peterborough. PE2 6WA  
Tel: 01733 367210 | Email: info@poniesuk.org | www.poniesuk.org

**British Driving Society**, Endersley, Church Road, Wingfield, Eye, Suffolk IP21 5QZ  
Tel: 01379 384612 | Fax: 01379 384206 | Email: email@britishdrivingsociety.co.uk

**HOYS**, Grandstand Media Ltd, Stoneleigh Park, Kenilworth, Warwickshire, CV8 2LZ  
Tel: 01582 711411 | Email: press@hoys.co.uk | www.hoys.co.uk

## **16. AWARDS**

### **WELSH PONY & COB GELDING INCENTIVE SCHEMES**

#### **Millcroft Stud Gelding Rosettes**

- 16.1 The award is to encourage the showing of junior geldings in-hand, therefore expanding the market for the colt foal and enabling the creation of a network of potential performance prospects to represent the best Native breed in the World at the highest level.
- 16.2 The Gelding Champion and Reserve Champion Rosettes are generously sponsored by the Millcroft Stud and are obtained free of charge from the Society's head office.
- 16.3 To be awarded to the Overall Gelding Champion and Reserve from a specific Gelding Championship after all the In-Hand classes are complete.
- 16.4 To be competed for by the highest placed geldings from each appropriate class within Sections A, B, C, & D.
- 16.5 Welsh Part-Breds are not eligible to compete for the rosettes.

#### **National High Point Junior Gelding of the Year Scheme**

- 16.6 Open to all geldings (excluding part bred) 3 years old and under being shown In-Hand.
- 16.7 Owners of junior geldings do not need to be members of the WPCS in order to compete, and should apply for a free competition card from the Society's head office.
- 16.8 The competition runs from 1<sup>st</sup> January to 31<sup>st</sup> December annually, with the results card being returned to the Society's office no later than 14<sup>th</sup> January.
- 16.9 Results must be signed by the judge of each class or the show secretary in order to verify the results.
- 16.10 Results from fifteen shows are allowed, with a maximum of three classes per show which must be either pure-bred Welsh In-Hand classes or mixed Mountain & Moorland In-Hand classes.
- 16.11 Points are allocated as follows:

#### **At shows not affiliated to the WPCS or NPS –**

1 <sup>st</sup> – 8 points	2 <sup>nd</sup> – 6 points	3 <sup>rd</sup> – 4 points
4 <sup>th</sup> – 3 points	5 <sup>th</sup> – 2 points	6 <sup>th</sup> – 1 point

#### **At shows affiliated to the WPCS or NPS –**

1 <sup>st</sup> – 15 points	2 <sup>nd</sup> – 12 points	3 <sup>rd</sup> – 10 points
4 <sup>th</sup> – 8 points	5 <sup>th</sup> – 6 points	6 <sup>th</sup> – 4 points

#### **Extra points can be added for the following –**

Winning a Special Highest placed Gelding in the class rosette - add 5 points

Receiving a Millcroft Gelding Champion rosette - add 10 points  
 Receiving a Millcroft Gelding Reserve Champion rosette - add 6 points  
 Champion Overall Gelding of the Year – add 20 points (not eligible for double points)  
 Reserve Champion Overall Gelding of the Year – add 10 points (not eligible for double points)  
 The Royal Welsh Show, The Scottish Horse Show and the National Welsh & Welsh Part-Bred Championships will command double points throughout.

## **WPCS VETERAN SCHEME**

**The WPCS is introducing a Veteran Scheme along the lines of the Millcroft Gelding Incentive Scheme.**

**It is intended to:**

- 16.11 Award special Veteran Scheme rosettes to the highest placed Veteran pony, cob or horse in affiliated shows. All 5 sections are included.**
- 16.12 The scheme will include stallions, barren mares and geldings in In-hand classes only. (This scheme will not include ridden classes so as not to be perceived as encouraging over-work in older horses or ponies.)**
- 16.13 The Veteran Scheme rosettes will be available free of charge to shows requesting them.**
- 16.14 Veterans to be classed at 19 years or over for the purpose of this scheme.**
- 16.15 A championship class of highest placed veterans in WPCS Sections to compete for the Minmôn Veteran Championship and Reserve Championship rosettes in shows signing up for the scheme. These rosettes to be sponsored by Ann Holland, Minmôn Stud (and co-sponsors if anyone is interested and willing to share costs.)**
- 16.16 Veteran cards supplied to members for signing as per gelding scheme.**
- 16.17 Scheme to run from 1<sup>st</sup> October to 30<sup>th</sup> September annually to ensure inclusion of results in the Journal. (Initially to run from January 1<sup>st</sup> to September 30<sup>th</sup> 2018.)**
- 16.18 Scheme to continue throughout the year so as to encourage inclusion in Foal and Youngstock Shows and any other Winter shows.**
- 16.19 Unaffiliated shows are also invited to be part of the schemes as the gelding incentive scheme – but with the halving of the points collected.**
- 16.20 Awards presented at the AGM.**

## **SIRE-RATINGS**

### **17. IN-HAND SIRE-RATINGS**

- 17.1 Shows included in the Scheme are pre-approved by the Society's Council.**

The list of included shows for 2018 is as follows:

Aberystwyth	Notts County
Anglesey	Pembroke
Blaenavon	Pontardulais
Brecon	Royal Bath & West
<b>Bridgend County</b>	Royal Cornwall
Cheshire	Royal Highland
Cothi Bridge	Royal Welsh**

Denbigh & Flint	Scottish All Welsh
Glanusk	South of England
Great Yorkshire	Suffolk
Lampeter Stallion	Three Counties
National Welsh Championships	Towerlands
Northleach	<b>Usk</b>
Northern All Welsh	Worsley Gala

- 17.1a | \*\*The points from any animal that has been sired by a stallion owned/bred by the judge of that section will not be included in the final score of the competition.
- 17.2 Welsh Pony & Cob Society Area Associations are eligible to nominate one of their Association Shows to be included in the Scheme. Nominations must be sent to the WPCS Office on the appropriate forms supplied by the Society (as above).
- 17.3 As the results are printed in the Society's Annual Journal, shows eligible for the Scheme must be held prior to the end of September to allow sufficient time for the results to be compiled.

### **Results**

- 17.4 Results must be submitted to the Society's Office in the form of a marked catalogue, showing the placing 1<sup>st</sup> to 4<sup>th</sup> in each relevant class. Results sent in any other format will be returned to the show in order that they may submit them in the correct format.
- 17.5 The Society does not query any of the results submitted. If, for example, the catalogues are only marked from 1<sup>st</sup> to 3<sup>rd</sup>, only these will be recorded.
- 17.6 Points are allocated as follows:  
1<sup>st</sup> place – 6 points, 2<sup>nd</sup> place – 4 points, 3<sup>rd</sup> place – 2 points, 4<sup>th</sup> place – 1 point
- 17.7 The maximum number of points any individual progeny of an animal could contribute would be limited to that animal's five best results.
- 17.8 In the event of a tie, the highest number of progeny recorded for the sire would decide the winner.
- 17.9 In the event of a further tie, the number of 1<sup>st</sup> placings attained by the progeny would then be taken into consideration.
- 17.10 The results will be printed in the Society's Annual Journal, listing the name and number of the sire, number of progeny involved in attaining the points and the total number of points.
- 17.11 Where foal classes are included at a show, registration forms for foals must have been received by the WPCS Office prior to the show. Registrations for foals not registered in time will not have their results recorded.

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## **18. PERFORMANCE SIRE-RATINGS**

- 18.1 Shows included in the Scheme are pre-approved by the Society's Council. The list of included shows for 2018 is as follows:

**Under Saddle:** Aberystwyth, Anglesey, Brecon, Cheshire, Cothi Bridge, Denbigh & Flint, Derbyshire Festival, Glanusk, Great Yorkshire, Horse of the Year Show, Kent, Lampeter Stallion, Lincolnshire, Monmouth, National Welsh Championships, Newark & Notts, Northern All Welsh, Northleach, NPS Summer Champs, Pembroke, Pontardulais, Royal Bath & West, Royal Cornwall, Royal Highland, Royal Norfolk, Royal Welsh, Scottish Horse Show, Scottish All

Welsh, South of England, Suffolk, Three Counties, Vale of Glamorgan, Worsley Gala, WPCS Performance Show.

**Lead Rein/First Ridden:** Aberystwyth, Anglesey, Brecon, Cheshire, Cothi Bridge, Denbigh & Flint, Derbyshire Festival, Horse of the Year Show, Kent, Great Yorkshire, Lampeter Stallion, Lincolnshire, Midland Counties, Monmouth, National Welsh Championships, Newark & Notts, Northleach, Northern All Welsh, NPS Area 11 Summer, NPS Area 4 Summer, Pembroke, Royal Bath & West, Royal Cornwall, Royal Highland, Royal Norfolk, Royal Welsh, Scottish All Welsh, Scottish Horse Show, South of England, Suffolk (First Ridden only), Three Counties, Vale of Glamorgan, Worsley Gala, WPCS Performance Show.

**Working Hunter Pony:** Aberystwyth, Anglesey, Brecon, Cheshire, Cothi Bridge, Denbigh & Flint, Derbyshire Festival, Great Yorkshire, Kent, Lincolnshire, Monmouth, National Welsh Championships, Newark & Notts, Northleach, NPS Area 11 Summer, NPS Summer Championship, Pembroke, Royal Bath & West, Royal Cornwall, Royal Highland, Royal Welsh, South of England, Suffolk, Three Counties, Vale of Glamorgan, WPCS Performance Show,

**Driving:** Aberystwyth, Bakewell, Brecon, British Driving Society (Windsor), Cheshire, Edenbridge & Oxted, Great Yorkshire, Lampeter Stallion, Lincolnshire, Newark & Notts, Northleach, Pembroke, Pontardulais, Royal Cornwall, Royal Highland, Royal Norfolk, Royal Welsh, South of England, Three Counties, WPCS Performance Show.

- 18.2 Welsh Pony & Cob Society Area Associations are eligible to nominate one of their Association Shows to be included in the Scheme. Nominations must be sent to the WPCS Office on the appropriate forms supplied by the Society.

### **Results**

- 18.3 Results must be submitted to the WPCS Office in the form of a marked catalogue, showing the placing 1<sup>st</sup> to 4<sup>th</sup> in each relevant class. Results sent in any other format will be returned to the show in order that they may submit them in the correct format.
- 18.4 The Society does not query any of the results submitted. If, for example, the catalogues are only marked from 1<sup>st</sup> to 3<sup>rd</sup>, only these will be recorded.
- 18.5 Points are allocated as follows:  
1<sup>st</sup> place – 6 points, 2<sup>nd</sup> place – 4 points, 3<sup>rd</sup> place – 2 points, 4<sup>th</sup> place – 1 point
- 18.6 In the event of a tie in any one discipline, the highest number of progeny recorded for the sire would decide the winner.
- 18.7 In the event of a further tie, the number of 1<sup>st</sup> placings attained by the progeny would then be taken into consideration.

## **19. PROHIBITED SUBSTANCES POLICY & PROCEDURES**

- 19.1 No animal, Pony or Cob shall be treated (whether under veterinary supervision or not) with any substance which may affect its performance in any way or with any, body or condition enhancing substance.
- 19.2 All substances prohibited by the Jockey Club will be included (and any others which may be notified by the Society from time to time) and any substances used as agents to mask the use of performance and behaviour altering substances and any metabolites of such substances and any artificial growth or condition enhancing substances.
- 19.3 It shall be a breach of these rules for any animal present at any show, event or competition with Society affiliation or where Society medals are awarded or at any official sale run under Society rules to contain any prohibited substances within its body or on its exterior.
- 19.4 The making of an entry to any such show, event or competition or sale shall be deemed to accept the requirement to present an animal for testing for prohibited substances as may be required by the Society.
- 19.5 Refusal to allow testing of any animal shall be a breach of these rules and shall be punished as if any subsequent test had proved positive.

- 19.6 Any prohibited substances in the tissue, hair, skin, body fluids, excreta or body of an animal at any level or quantity shall be a breach of these rules.
- 19.7 The Society shall direct at which shows or events or competitions or sales animals shall be tested. Choice may be computer generated at random. Tests may be required at random or for specific classes or whether performance, behaviour or condition of an animal is noted to be unusual or different.
- 19.8 Testing shall constitute the examination of the animal by a qualified person and include taking of samples, of tissue, hair, skin, and body fluids or etcetera as directed by the person examining for subsequent analysis.
- 19.9 The samples shall be divided into two parts and the owner or person having care of the animal shall be offered one sample for independent testing at their own expense.
- 19.10 The Society shall direct as to which laboratories are approved for samples to be tested.
- 19.11 If a prohibited substance is confirmed by the laboratory in a sample then:  
The animal will be disqualified from any prize championship or qualification and shall forfeit all placings, awards, or prize money in any classes from the day before it was tested and the outcome of a subsequent Disciplinary Hearing.  
The animal is suspended from being shown or taking part in any show, event or sale pending the outcome of the subsequent Disciplinary Hearing.  
The owner and/or producer having care of the animal shall be suspended from all rights and privileges of membership of the Society pending the outcome of the subsequent Disciplinary Hearing.  
The period of suspension shall commence on the day after posting by the Society to the owner of the notification of a positive test result.  
The matter shall be reported forthwith to the Society for referral to disciplinary procedure.
- 19.12 It is the responsibility of the owner of an animal or the owner's agents or producer or the person having care of an animal for fourteen days before and during a show or event to ensure that nothing is administered fed or applied to an animal that contains any prohibited substance.
- 19.13 Lack of knowledge will not be an excuse nor a defence.
- 19.14 **Important notes**  
Some feeds and proprietary preparations and homeopathic and herbal remedies may contain prohibited substances.  
Absorption can be by ingestion, injection or application through the skin.  
Before presenting an animal at a show, event, competition or sale it is advisable:  
To obtain advice from a veterinary surgeon as to the length of time during which any prohibited substance may be present in an animal's body.  
To obtain advice and confirmation from feed merchants or manufacturers as to the freedom of feed stuffs from prohibited substances.
- 19.15 **Sampling Procedures**
- a) Testing should take place as soon as possible after the participation of the pony in its class provided that it does not interfere with its programme in which case the test should take place as soon as possible after the pony has completed its programme.
- b) It is the responsibility of the person in charge of the pony whether it be the owner or producer or other person to supervise the pony from the time of notification of selections for a test until completion of the test.

- c) The owner, producer or other person responsible for the pony or his representative shall be entitled to witness the testing from outside the loose box, horse box or testing area without disturbing the pony but if not present the test will proceed in any event.
- d) All samples taken must be kept in a secure place and dispatched to the laboratory selected by the Society as soon as reasonably possible after collection.
- e) The sample must be divided into two parts hereinafter referred to as Sample A and Sample B and the initial analysis of Sample A must be completed within twenty one days of receipt of the sample by the laboratory. If the initial analysis produces a suspicious positive result, then the Society may grant such extension as the laboratory requires to complete the analysis.
- f) If the result of analysis of Sample A is negative then the laboratory may forthwith destroy Sample B.
- g) If the result of analysis of Sample A is positive then the owner or producer may require confirmatory analysis of Sample B, by any laboratory approved by The Horseracing Forensic Laboratory provided that a written request for such confirmatory analysis is received by the Society within fourteen days of dispatch by the Society of notification of a positive analysis of Sample A.
- h) The owner or producer may request that finding be made in respect of particular matters during the analysis of Sample B on the basis that they will be responsible for all additional costs incurred whatever the result of the analysis of Sample B.
- i) Upon receipt of a valid request for confirmatory analysis of Sample B, the Society shall inform the laboratory immediately and the laboratory shall carry out the analysis of Sample B.
- j) If the result of analysis of Sample B is positive then the person requesting the analysis shall reimburse the Society the cost of analysis of Sample A and Sample B forthwith on demand.
- k) If the results of analysis of Sample A is positive and no valid request for confirmatory analysis of Sample B is received, the owner shall reimburse the Society the cost of analysis of Sample A forthwith upon demand.
- l) The samples shall be taken by a qualified veterinary surgeon or a suitably qualified scientific technician.

## **20. GENERAL CODE OF CONDUCT**

All members must meet the following requirements in regard to their conduct and behaviour.

Members must:

- a) Respect the rights, dignity and worth of others.
- b) Be fair, considerate and honest in all dealings with others.
- c) Be professional in, and accept responsibility for your actions.
- d) Be aware of and maintain the rules and regulations of the Society and operate within those rules.
- e) Preserve and protect the standing and reputation of the Society.
- f) Never use your position or role for personal gain, to avoid your responsibility or to unjustly prevent an individual from exercising their rights.
- g) Be aware of your legal responsibility and the legal rights of others.
- h) Do not use your involvement with the Society to promote your own beliefs, behaviour and practices where these are inconsistent with those of the Society's rules.
- i) Be a positive role model and demonstrate a high degree of individual responsibility especially when dealing with persons less than 18 years of age as your words and actions are examples.
- j) Ensure interaction with persons under the age of 18 years is appropriate and that unaccompanied and unobserved activities are avoided wherever practical.
- k) Refrain from any form of harassment or intimidation of others.
- l) Refrain from using any behaviour that may bring the Society into disrepute.

- m) Provide a safe environment for the conduct of the activity.
- n) Show concern and exercise due caution towards others who may be sick, injured or disabled in a way in which is not immediately visible.
- o) At all times abide by the Defra Code of Practice for the Welfare of Horses - [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/69389/pb13334-cop-horse-091204.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/69389/pb13334-cop-horse-091204.pdf) - and the Land Transport of Horses.
- p) Understand the repercussions if you breach one of the Codes of Conduct of The Welsh Pony and Cob Society.
- q) Members who are also Trustees must promise to abide by the fundamental values that underpin all the activity of this organisation.

## **21. SOCIAL MEDIA AND INTERNET POLICY**

No Member of The Welsh Pony and Cob Society shall conduct him or herself in a manner or be guilty of behaviour which is derogatory to the character or prejudicial to the interests of The Welsh Pony and Cob Society and in particular (but without prejudice to the generality to the foregoing) no Member shall behave in an abusive or unpleasant manner to any person at any show or at any other location where Welsh Pony and Cob Society business is being transacted or via social media or the internet or via any publication in whatever format or via any other written or electronic format.

### **21.1. Introduction**

The Welsh Pony and Cob Society acknowledges the importance of the internet and social media sites such as Facebook, Twitter, LinkedIn, home web-pages, chat rooms, messaging services and all other forms of electronic communication and the role that “social media” plays in the day to day lives of members. This policy note is to remind members that the Rules of The Welsh Pony and Cob Society apply to members when using social media and the internet. Failure to adhere to this policy note could lead to disciplinary action being taken against a member.

### **21.2. Using social media**

**21.2.1** You should be aware that The Welsh Pony and Cob Society may from time to time carry out internet searches to identify postings which include references to The Welsh Pony and Cob Society and its members.

**2.2** Images produced by The Welsh Pony and Cob Society are the subject of copyright and should not be copied or used in social media save as provided in The Welsh Pony and Cob Society website user terms and conditions.

**21.2.3** You should ensure that any material that you transmit or post to social media is clearly stated to be your personal view and is not held out to be, or could be mistaken as, the view of The Welsh Pony and Cob Society.

**21.2.4** You must not post or transmit any material which could damage the name or reputation of The Welsh Pony and Cob Society, its members or former members, or which is derogatory to the character of or prejudicial to the interests of The Welsh Pony and Cob Society.

**21.2.5** You must not post or transmit any material relating to The Welsh Pony and Cob Society, members or former members or their horses or ponies, or their business or private lives or which could otherwise be associated with or which may reasonably be attributed as coming from The Welsh Pony and Cob Society:

**a)** that is threatening, defamatory, obscene, indecent, seditious, offensive, pornographic, abusive, liable to incite racial hatred, discriminatory, menacing, scandalous, inflammatory, blasphemous, in breach of confidence, in breach of privacy or which may cause annoyance, distress or inconvenience; or

**b)** Which constitutes or encourages conduct that would be in breach of the WPCS rules, or constitutes a criminal offence, or which could give rise to civil liability, or otherwise be contrary to the laws of, or infringe the rights of any third party in, the UK or any other country in the world.

**21.2.6** Any breach of this policy may constitute a breach of The Welsh Pony and Cob Society rules and could also lead to civil and/or criminal proceedings being brought against you.

### **21.3. Disclosure under law or regulation**

You should be aware that The Welsh Pony and Cob Society will fully co-operate with any law enforcement authorities or court order requesting or directing The Welsh Pony and Cob Society to disclose the identity or locate anyone posting any material in breach of this policy. If we are requested by the police or any other regulatory or government authority investigating suspected illegal activities to provide your personal information, The Welsh Pony and Cob Society is entitled to do so.

## **22. CODE OF CONDUCT FOR COMPETITORS AND EXHIBITORS**

In addition to The Welsh Pony and Cob Society General Code of Conduct, the following requirements must be met by competitors and exhibitors during any show/activity held or sanctioned by the Society.

Members should:

- Respect the rights, dignity and worth of fellow competitors, judges, stewards, officials, volunteers and spectators.
- Acts of aggression will not be tolerated.
- Respect the talent, potential and development of fellow competitors.
- Conduct yourself in a professional manner relating to language, temper and punctuality, be courteous and kind and set a good example in dress and behaviour. Blue denim is not acceptable.
- Maintain high personal behaviour standards at all times.
- Abide by the rules and respect the decision of the official, making all appeals through the formal process and respecting the final decision.

Bullying is an issue in many sports today. The Welsh Pony and Cob Society wants members, organisers and officials to know that bullying is not acceptable at any Society event.

The Welsh Pony and Cob Society recognise that bullying is unacceptable and has a clear policy in dealing with bullying under the Society's rules.

Bullying is an inappropriate behaviour using force or power. Bullying undermines another person's self-esteem and confidence.

Reports of bullying will be handled promptly and confidentially.

We need the knowledge and experience of our volunteers. We cannot afford to lose good people through bad behaviour.

Every official, competitor and volunteer has the right to be treated with dignity and respect and the Society has the responsibility to ensure that this occurs at all shows/activities.

The WPCS can only discipline the appropriate person if the intimidation is reported under the correct Society Procedures.

Any person who feels they have been intimidated should put it in writing to the WPCS Company Secretary.

In Criminal Law any threatening behaviour, intimidation or bullying is assault.

## **23. FEEDBACK AND COMMENTS POLICY**

This document sets out the procedure for dealing with feedback and comments made in relation to the Welsh Pony and Cob Society and its services. For complaints against members of the Society, or about the identity or pedigree of an animal, please refer to the appendixes of this policy.

### **Staff and Services**

The Society and its staff endeavour to work to the highest standards in every regard. However it recognises that there will be times when its customers will wish to comment upon its staff and services. The Society welcomes feedback as part of a culture of seeking continuous improvement to its services, practises, policies and procedures.

Should you or someone you represent, have a complaint or comment please verbally address it in the first instance to the member of staff with whom you are dealing. Should you feel that your complaint or comment has not been satisfied the following procedure should be followed.

#### **Stage 1**

Contact the manager of the service with which you wish to raise the complaint in writing either by letter or by e-mail. All correspondence should be marked "Private and Confidential". The manager will acknowledge your complaint within five working days and will respond to you within an additional ten working days. Where the complaint is about a manager then stage 2 should be followed.

#### **Stage 2**

Should your complaint not be satisfied by the manager please write to the Company Secretary by letter or by e-mail. All correspondence should be marked "Private and Confidential". The Company Secretary will acknowledge your complaint within five working days and will respond to you within an additional ten working days. Where the complaint is about the Company Secretary please write to the Chair of Council care of Bronaeron, Felinfach, Lampeter, Ceredigion, SA48 8AG and marked "Private and Confidential".

In respect of both stages the Society will always aim to respond in writing and in full to your feedback within one month of receiving the initial contact in writing. However, if the issue is complicated, or if relevant staff are absent, any delay will be explained and you will be kept informed of progress.

### **Review of Your Complaint**

If you are not satisfied following receipt of the Society's Stage 2 response you can request a review of your complaint. The review will be conducted under the direction of the Chair of Council. Please write to the Chair of Council care of Bronaeron, Felinfach, Lampeter, Ceredigion SA48 8AG. All correspondence must be marked "Private and Confidential".

The Chair will nominate three trustees to form a panel to review the complaint and the Society's response. If necessary further information will be sought from the complainant and this should be provided within ten working days of a request. The panel will review the complaint with the information as provided and will respond to the complainant within one month of the review being requested. If the issue is complicated, any delay will be explained and you will be kept informed of progress.

Should the Society fail to your address your complaint or concern, as a last resort, you are able to write directly to the Charity Commission. Please follow the links on the Charity Commission website at [www.charitycommission.gov.uk](http://www.charitycommission.gov.uk).

Should you suspect illegal activity, for example terrorism or abuse, please contact the police on 101.

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## **Appendix A**

### **COMPLAINTS MADE AGAINST MEMBERS**

This document sets out the procedure for dealing with complaints made against members of the Society.

The Society and its members endeavour to work to the highest standards in every regard. The Society considers its members to be a valuable resource in achieving its aims and does not envisage that it will receive many complaints. However, the Society wants to ensure that in the event that a complaint is made against a member of the Society, there is a procedure in place which ensures that:

- (a) the complaint will be dealt with fairly and without prejudice; and
- (b) the procedure and potential outcomes are clear for all parties involved.

Dealing with issues under formal complaints and disciplinary procedures is a legalistic and potentially expensive route for all concerned. In consequence, the Society hopes that the majority of complaints that are received can be resolved informally by mediation. This particularly applies to poor behaviour in and around the show ring.

If mediation or informal resolution is not possible or it is more appropriate for the matter to be dealt with formally, then the Complaints Procedure as set out in part 1 below should be followed. If the complaint relates to the identity or pedigree of an animal or animals, the procedure set out in part 2 of this complaints procedure should be followed. The Society considers the accuracy of the information contained within the Stud Book of vital importance for the preservation of the breeds.

If the complaint is against a judge, official, an exhibitor or an organiser of a show, event or sale and the complaint relates to the rules of a particular show, event or sale the complaint should be made to the show secretary or auctioneers in accordance with the rules of the event.

Complaints relating to JMB height certificates should be made to the JMB.

Should the complaint or report refer to concerns over the welfare of animals then this will be dealt with by a different process involving the Society's Honorary Welfare Coordinator and the Society's Honorary Veterinary Surgeon. This process can be found at [http://www.wpcs.uk.com/education\\_welfare/welfare\\_code\\_of\\_practice/](http://www.wpcs.uk.com/education_welfare/welfare_code_of_practice/)

## **1. COMPLAINTS MADE AGAINST MEMBERS**

- 1.1 If a person has a complaint against a Society member, they should contact the Company Secretary, at Bronaeron, Felinfach, Lampeter, Ceredigion, SA48 8AG or by email on [Secretary@wpcs.uk.com](mailto:Secretary@wpcs.uk.com). If the complaint is sent by post, then it should be sent by recorded delivery. A delivery receipt for emailed complaints or any hand deliveries should be obtained. Should the complaint be about the Company Secretary then the complaint should be addressed to the Chair of Council and marked strictly confidential.

- 1.2 A complaint should be in writing marked “private & confidential” and signed by the complainant.
- 1.3 Save where a complaint has been made by a trustee, honorary officer or judge in relation to an issue arising from his or her duties, a complaint must be accompanied by the complaint fee of £150. Failure to pay the fee will mean that the complaint will not be investigated under this Complaints Procedure. In respect of emailed complaints, the complaint will not formally be investigated until the appropriate fee is also received.
- 1.4 The complainant can also submit a separate letter or email from an independent person confirming the facts and basis of the complaint.
- 1.5 The complaint, independent letter and fee should be received within 14 days of the complainant becoming aware of the subject of the complaint. Complaints received outside this timescale will only be investigated at the discretion of the Chair of Council.
- 1.6 Evidence in support of the complaint should be provided along with the letter of complaint.

#### **What will happen next?**

- 1.7 The Society will send a letter acknowledging the complaint and, if necessary, may ask for further details. If the Society believes that the matter should be addressed by mediation it will invite the complainant to participate. If the matter is resolved by mediation the complaint fee will be refunded.
- 1.8 In the event that mediation is not possible, or subsequently, if it has failed, the letter will set out the name of the person(s) assigned to investigate the complaint (the **Investigating Officer(s)**). If the complaint relates to a trustee or former trustee the Investigating Officer will be an independent person who may or may not be a member of the Society. If the complaint relates to any other member of the Society, the Investigating Officers will be a panel of three, consisting of three trustees or three independent persons, who may not be members of the Society, or a combination with not more than three in total. Any request by the Society for further details should be provided by the complainant within 10 working days otherwise the complaint will not be processed any further and the fee shall be returned.
- 1.9 The investigation of the complaint will be carried out by the Investigating Officer(s) within a reasonable timescale barring issues outside their control. The Investigating Officer(s) will undertake all necessary investigation which may include obtaining a response to the complaint from any member who is the subject of the complaint. This will usually involve sharing the full details of the complaint with that member, which in certain circumstances may include the identity of the complainant.
- 1.10 If necessary the complainant may be invited to a meeting to discuss the complaint and/or the response to the complaint further. In the event that this is not possible or practical the complainant may be asked to expand upon the complaint in writing or by telephone.
- 1.11 Once the investigation has been concluded, a determination will be made by the Investigating Officer who will notify the complainant in writing of the decision together with the reasons for this decision and any action that it is recommended is taken. The Investigating Officer will either:
  - (a) Dismiss the complaint in whole or in part; or

- (b) Uphold the complaint in whole or in part which may include a determination that all or part of the matter be dealt with under the Society's disciplinary procedures.
  - 1.12 In the event that the complaint is upheld in full by the Society, then the complainant will be repaid the complaint fee. Should the complaint not be upheld, then this sum will be retained by the Society. If a complaint is not upheld, in relation to the identity or pedigree of an animal there is no further right of appeal.
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## **Appendix B**

### **COMPLAINTS ABOUT THE IDENTITY OR PEDIGREE OF AN ANIMAL**

Any complaint regarding the identity or pedigree of an animal must be submitted in writing to the registered office of the Society and the steps set out in paragraphs 1 1.1 to 1.6 above should be followed.

#### **What will happen next?**

- 2.1 The Society will send a letter acknowledging the complaint and if necessary, may ask for further details. The letter will set out the name of the person(s) assigned to investigate the complaint (the Investigating Officer(s)).
- 2.2 In investigating a complaint which relates to the identity or pedigree of an animal, the Investigating Officer(s) carrying out the investigation will obtain expert evidence in the form of DNA profiling from an independent expert nominated by the Society. In order to obtain this evidence, the complainant will be required to pay to the Society the costs of obtaining the evidence to include the cost of the DNA profiling. The complainant will usually be asked to pay such sums to the Society, prior to the DNA profiling being instigated.
- 2.3 Once the investigation has been concluded, or DNA evidence obtained, a determination will be made by the Investigating Officer(s) who will notify the complainant in writing of the decision together with the reasons for this decision and any action that it is recommended is taken. The Investigating Officer(s) will either:
  - (a) Dismiss the complaint in whole or in part; or
  - (b) Uphold the complaint in whole or in part which may include a determination that all or part of the matter be dealt with under the Society's Disciplinary Procedures set out in Part 3 below.
- 2.4 In the event of a DNA profiling being incorrect the breeder may nominate one or other sires for profiling and that DNA evidence will be submitted to the Investigating Officer(s) for consideration before making their decision pursuant to paragraph 2.4
- 2.5 Should the other DNA samples prove incorrect this will be deemed conclusive proof with no further right of appeal.
- 2.6 In the event that the complaint is upheld in full by the Society, then the complainant will be repaid the complaint fee. Should the complaint not be upheld, then this sum will be retained by the Society.
- 2.7 If a complaint is not upheld, in relation to the identity or pedigree of an animal there is no further right of appeal.

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## **Appendix C**

### **DISCIPLINARY PROCEDURE**

#### **Disciplinary Proceedings**

- 3.1 Where an Investigating Officer(s) has determined, following the conclusion of an investigation, that there is a case to answer which requires further investigation, the outcome of which mean that disciplinary action may be taken against a member, the

Chair and Vice Chair of Council acting together will appoint a disciplinary panel made up of three people who may not be members of the Society (the **Disciplinary Panel**). The Disciplinary Panel should be appointed within 14 days of the decision by the Investigating Officer(s) that the matter should be dealt with under this Disciplinary Procedure.

- 3.2 Within 7 days of being appointed, the Disciplinary Panel will inform the member of the allegations against them, the basis for those allegations, that there will be a disciplinary hearing convened and what the likely range of consequences will be if it decides after the hearing that the allegations are true. Where appropriate, the following will be included:
- (a) A summary of relevant information gathered by the Investigating Officer(s) during the investigation;
  - (b) A copy of any relevant documents which will be used at the disciplinary hearing; and
  - (c) A copy of any relevant witness statements, except where a witness's identity is to be kept confidential, in which case the member will be given as much information as possible while maintaining confidentiality.
- 3.3 Within a further 14 days, the member must inform the Disciplinary Panel whether they admit the allegations or not and indicate whether they wish to attend the hearing. If no response is received, the disciplinary procedure shall continue.
- 3.4 Within a further 14 days, the Disciplinary Panel will give the member written notice of the date, time and place of the disciplinary hearing. The hearing will be held as soon as reasonably practicable, but the member will be given a reasonable amount of time to prepare their case based on the information given to them by the Disciplinary Panel.

### **Disciplinary Hearing**

- 3.5 The disciplinary hearing will be held in front of the Disciplinary Panel. At the disciplinary hearing, the Disciplinary Panel will take the member through the allegations and the evidence that has been gathered. The member will be able to respond and present any evidence.
- 3.6 The member may ask relevant witnesses to appear at the hearing, provided they have given the Disciplinary Panel sufficient advance notice to arrange their attendance. The member will be given the opportunity to respond to any information given by a witness.
- 3.7 Written statements may be introduced only if previously produced to and/or with the consent of the Disciplinary Panel.

The Disciplinary Panel may make a finding, following the disciplinary hearing, that the allegations are:

- (a) Proved, in whole or in part; or
- (b) Unproved, in whole or in part.

The decision by the Disciplinary Panel and its reasons, along with any disciplinary penalty if appropriate, will be communicated to the member within 14 days of the date of the disciplinary hearing.

### **Disciplinary Penalties**

- 3.8 If the Disciplinary Panel finds the conduct alleged to be proved, in whole or in part, it shall impose such of the following actions as seem appropriate given the circumstances of the case:
- (a) Take no action (only if there are strong mitigating circumstances)
  - (b) Give a reprimand or caution
  - (c) Impose a fine up to a maximum of £5000

(d) Be expelled from membership on either a temporary or permanent basis.

3.9 In addition, in the case of a judge:

- (a) He be removed from the panel or panels
- (b) The asterisk rating against his name is removed

In addition, in the case of an official:

- (a) He be prevented from officiating in any capacity at any Society affiliated show or event

3.10 If in relation to an offence dealt with by a court of law relating to an animal welfare offence, if a member is found guilty the Society will take reciprocal action to that imposed by the Court i.e. if the Court issues a warning or reprimand the Society will similarly warn or reprimand the member.

In the case of a Court banning a member from keeping/owning animals for a period of time the Society will revoke the membership of the member found guilty and ban them from membership for the full period of the ban imposed by the court.

3.11 There is no appeal against an identity or pedigree complaint proven by the process outlined above.

3.12 There is also no appeal against a welfare issue determined by a Court of Law.

### **Appeal**

3.13 If a member feels that disciplinary action taken against them is wrong or unjust then they should appeal in writing, stating the full grounds of appeal, to the Secretary within 14 days of the date on which they were informed of the decision of the Disciplinary Panel. The member will also be required to deposit with the Society the sum of £200. If the appeal committee ultimately revokes the original decision then the sum deposited will be reimbursed to the member.

3.14 Upon receipt of an appeal and appropriate fee, the Chair and Vice Chair of Council acting together will appoint an **Appeal Committee** comprising three members who may not be members of the Society and one of whom shall be a solicitor.

3.15 Appeals may be dealt with by written representations or at an appeal hearing. The Appeal Committee will give the member written notice of the date, time and place of any appeal hearing. This will normally be 14 days after the written notice.

3.16 The Appeal Committee will consider all the evidence and make its decision which may be to:

- (e) Confirm the original decision;
- (f) Revoke the original decision; or
- (g) Substitute a different penalty. (which will not be a more serious penalty than the one imposed by the Disciplinary Panel.)

3.17 The Appeal Committee will inform the member in writing of the final decision as soon as possible, usually within 14 days of the date of the appeal hearing. There will be no further right of appeal. ***Adopted by the Council of the Welsh Pony & Cob Society on November 2016***

## **24. PROCESS TO RAISE CONCERNS / COMPLAINTS ABOUT THE WELFARE OF ANIMALS**

The Society considers the welfare of all Welsh Ponies and Cobs to be of paramount importance, and works hard to educate and support owners and breeders of Welsh Ponies and Cobs in this respect. Whilst the Society's role is educational and advisory, the Society's Honorary Welfare Coordinator and Honorary Veterinary Surgeon work closely with the relevant authorities in connection with welfare complaints received.

If a member/person has concerns regarding the welfare of Welsh ponies they should contact the Company Secretary, at Bronaeron, Felinfach, Lampeter, Ceredigion, SA48 8AG or by email on [Secretary@wpcs.uk.com](mailto:Secretary@wpcs.uk.com). If sent by post, then it should be sent by recorded delivery. A delivery receipt for emailed communications or any hand deliveries should be obtained.

### **What will happen next?**

1.1 The Society will send a letter within 5 working days acknowledging the communication and asking for further details where necessary. If a response requested from the complainant is not received within 10 working days, then the complaint may not be processed any further.

1.2 Upon receipt and confirmation of further details, the issue will be referred on a confidential basis by the Company Secretary to the Society's Honorary Welfare Coordinator who will work in conjunction with the Society's Honorary Veterinary Officer appointed by the Council of the Society.

1.3 The Society will always strive to ensure that your details remain strictly confidential. Your personal details will be kept confidential in accordance with Criminal Justice and Data Protection regulations. The National Welfare Coordinator will always seek to manage the disclosure of information during an investigation to prevent the identity of the complainant. The National Welfare Coordinator may need to share some or all of the information when making referrals to other Welfare or regulatory bodies. Although these bodies hold similar confidentiality procedures the National Welfare Coordinator will always seek the complainant's permission before revealing his/her identity.

1.4 The Society's Welfare Coordinator will undertake such investigations as he/she considers necessary. This may include passing any such complaint on to any other welfare organisation including (but not limited to) the local authority, the RSPCA, the police or any other regulatory body, for their own investigation within the Law. Where the Society's Welfare Coordinator has reviewed the substance of the complaint and does not consider that a referral to a welfare or regulatory organisation is necessary, the Society's Welfare Coordinator will inform the complainant of this fact and that no further action will be taken in respect of the complaint.

1.5 Where a referral is made under 1.4 above, then the Society's Welfare Coordinator will adjourn their investigation pending receipt of any report from the welfare or regulatory body notified in accordance with paragraph 1.4 above.

1.6 Upon receipt of any report from a welfare organisation, regulatory body or court, the Society's Welfare Coordinator shall refer such a report to the Council for consideration. Should the report contain an official confirmation of a criminal conviction of cruelty or neglect towards an animal, this matter will be referred to the Council and will then be dealt with as described in the Disciplinary Procedure.

1.7 In the event that the Society's Welfare Coordinator is advised by the welfare or regulatory organisation that no action will be taken, then the Society's Welfare Coordinator will inform the complainant of this fact and that no further action will be taken in respect of the complaint.

## **25. ANTI-BULLYING AND HARASSMENT POLICY (MEMBERS)**

It is the policy of The Welsh Pony and Cob Society to uphold the right of all employees and members to be treated with respect and dignity.

All members should develop an awareness of the impact of their conduct on others and show courtesy to other members and employees of the Society, referring to people only by their chosen name. Language should be used with care and sensitivity, and members should consider the possible impact of their behaviour on others around them.

Behaviour, which amounts to bullying, harassment or victimisation, will not be tolerated.

Disciplinary action including warnings and suspension of membership for serious offences will be taken against any member who violates this policy in accordance with the procedures laid out in the Disciplinary Procedure.

It is also important to understand that proven cases of bullying harassment or victimisation could involve personal liability for members involved.

Bullying is generally behaviour that amounts to a misuse of power, but that does not necessarily involve being in a position of authority, and can include both personal strength and the power to coerce through fear or intimidation. It usually, although not necessarily always, involves persistent, offensive, abusive, intimidating, malicious or insulting behaviour or misuse of sanctions.

Examples of bullying behaviour could include:

- Persistent and unnecessary criticism
- Physical or psychological threats
- Shouting in public or private
- Deliberate isolation by ignoring or excluding someone
- Withholding information or removing responsibility without justification
- Spreading malicious rumours
- Making inappropriate personal comments
- Setting impossible objectives with the deliberate intention of undermining someone
- "Cyber bullying"; the use of electronic information to deliberately threaten or intimidate an individual or group of individuals via postings on the internet or on social media

This list is not all-inclusive.

Harassment is any unwanted physical, verbal or non-verbal conduct that has the purpose or effect of violating a person's dignity or creating an intimidating, hostile, degrading, humiliating or offensive environment for them. A single incident can amount to harassment.

It also includes treating someone less favourably because they have submitted or refused to submit to such behaviour in the past.

Unlawful harassment may involve conduct of a sexual nature (sexual harassment), or it may be related to age, disability, gender reassignment, marital or civil partner status, pregnancy or maternity, race, colour, nationality, ethnic or national origin, religion or belief, sex or sexual orientation. Harassment is unacceptable even if it does not fall within any of these categories.

Harassment may include, for example:

- unwanted physical conduct or "horseplay", including touching, pinching, pushing and grabbing;
- unwelcome sexual advances or suggestive behaviour (which the harasser may perceive as harmless);
- offensive e-mails, text messages or social media content;
- mocking, mimicking or belittling a person's disability.

A person may be harassed even if they were not the intended "target". For example, a person may be harassed by racist jokes about a different ethnic group if the jokes create an offensive environment.

Victimisation is where an individual is singled out for using any complaints procedure or exercising their legal rights.

Bullying, harassment and victimisation do not necessarily take place face to face but may be by written communication, telephone, email or website postings.

Any member subject to or aware of bullying, harassment or victimisation should report the matter to Council.

In order to ensure the policy is adhered to, the Society agrees to:

- Treat any complaint promptly, sensitively and thoroughly having regard to the rights of both the complainant and the alleged transgressor.
- Take steps to ensure that anyone who, in good faith, makes a complaint of bullying, harassment or victimisation, or participates in any investigation into such a complaint, does not suffer any form of retaliation or victimisation as a result.
- Keep discussions as confidential as possible.
- Monitor the implementation of the policy and review it periodically both in terms of its operation and the relationship with the Discipline Policy in cases of bullying, harassment and victimisation and false and malicious complaint.

All members should be aware of their own conduct, avoid colluding in inappropriate behaviour, and co-operate fully in any complaint procedures.

Council has a responsibility to raise awareness of the issues, respond positively to any complaints, and challenge and stop unacceptable behaviour in the workplace or amongst the membership. However, false or malicious complaints of bullying, harassment or victimisation may lead to disciplinary action against the complainant.

In order to evaluate the effectiveness of the policy, the Society wishes to monitor the level and kinds of discrimination that occur. To achieve this, a monitoring form will be completed after any complaint which will be returned to the Company Secretary for statistical analysis. The monitoring form will not contain the name of the complainant or the person complained against.

## **26. EQUAL OPPORTUNITIES POLICY**

This policy aims to provide the means by which the Society can ensure that each individual is treated equally and fairly. The separate procedures which form part of this policy will ensure that all persons involved with the Society are treated with respect, courtesy, integrity and equality of opportunity in all aspects of their contact with The Welsh Pony and Cob Society.

### **Statement of Commitment**

The Welsh Pony and Cob Society acknowledges and respects cultural and religious diversity, and affirms that it will not tolerate any unlawful act of discrimination, any form of harassment (see separate policy on bullying and harassment), or any unjustifiable act of discrimination on any grounds including colour, race, nationality, ethnic origin, marital or parental status, sex, sexual orientation, disability, religious beliefs, social class, age and language.

The policy further commits the Society to fulfil its legal duty by challenging all forms of direct and indirect discrimination.

The Society will ensure that there is a sound system of monitoring and progress review to ensure all issues are addressed and a culture of equal opportunities is embedded in all aspects of the work of the Society.

This policy covers all people who have contact with the Society, Council, Staff and Members and those who benefit from the services we provide.

Name and Address	Prefix	Sections
Alexander-Ford, Ms. S.K., East Lodge, Adpar, Newcastle Emlyn, Ceredigion, SA38 9EQ, 01239 711510, 07976 868557, welshcobshop@gmail.com	TORYMYNYDD	*C, *D
<b>Allen, Dr R.D., Park View Farm, Lower Assendon, Henley-On-Thames, Oxfordshire, , RG9 6AN, 075952 20118, rob_allen16@hotmail.com</b>	<b>TRENWITH</b>	<b>C, D</b>
Anderson, Mr A.J., Colliehill Farm, Longhaven, Peterhead, Aberdeenshire., AB42 0PY, 01779 812254, bryndefaid@yahoo.co.uk	BRYNDEFAID	*A, *B
Anderson, Mr S., Costock Grange Farm, Nottingham Road, Costock, Loughborough, Leics., LE12 6XE, 01509 856 363, anderson.sandy@btinternet.com	THISTLEDOWN	*A, *B
Anderson, Mrs. C., 50 James Court, St. Mellons, Cardiff, South Glam., CF3 0FA, 02920 369439, 07828 906436, catrin2468@hotmail.co.uk	TYNTYLA	C
<b>Andrew, Miss V., Tanllan, Llanfair Caereinion, Welshpool, Powys, SY21 0HN, 078963 30484, mandy@bronheulog.com</b>	<b>BRONHEULOG</b>	<b>B</b>
<b>Attrell, Mr M.T., Breach Wood, Lower Halstow, Sittingbourne, Kent., ME9 7PL, 07908 640 834, 01795 843713,</b>	<b>DANAWAY</b>	<b>D</b>
Balch, Mrs P.P., Copperfields, Old Road, Clifton Upon Teme, Worcestershire., WR6 6DR, 01886 812412, pippap.balch@gmail.com	SINTON	*B, *C, *D, *R
Baldwin, Miss T.M., Janton Stud, Rhos-y-Gilwern Farm, Garth, Llangammarch Wells, Powys., LD4 4BG, 01591 620706, jantonstud@googlemail.com	JANTON	*C, *D, *R
Baldwin, Mr J. A., Rhos-Y-Gilwern, Garth, Llangammarch Wells, Powys., LD4 4BG, 01591-620601, jantonstud@googlemail.com	JANTON	D
Bale-Williams, Miss A.M., Lodge Farm Cottage, Halton, Chirk, Wrexham, LL14 5AU, 01691 773396, abaledon@googlemail.com	BALEDON	*A, *B, *R
Banbury, Mrs. H.Y., Byways, Sticker, St Austell, Cornwall, PL26 7JB, 01726 871 371, 07725 750 088, j_banbury_uk@yahoo.co.uk	ROSEVIEW	*A, *B
Barr, Mrs D.M., Belmont Cottage, Firle, Lewes, Sussex., BN8 6LP, 01273 858544, debsbarr@hotmail.com	WESTFIRLE	A
Barron, Mr T.M., 37 Teesway, Neasham, Darlington, Co. Durham, DL2 1QT, 01325 721823,	MYBELLA	*B, *R
Barsoum, Miss Lisa., Park View Farm, Lower Assendon, Henley-On-Thames, Oxon, RG9 6AN, 01491 577515, 07827 089 193, lisabarsoum@hotmail.com	LIAURA	*C, D, R

Batt, Mr J.G., Little Skirrid Farmhouse, Abergavenny, Monmouthshire, NP7 9SN, 01873 850915, abergavennycobs@hotmail.co.uk	ABERGAVERNYY	*C, *D
<b>Bennett, Ms H. S., Wellington Farm, Sutton Road, Littledean, Glos., GL14 2TU, 07718 264642, 01594 822296, heidisbennett1@btinternet.com</b>	<b>POPSTERS</b>	<b>C, R</b>
Berry, Mr J.G., Can-yr-Afon, Capel Curig, Betws-y-Coed, Gwynedd., LL24 0DR, 01690 720375,	BETWS	*A, *B, *C, *D
Best, Mr T., Waxwing Stud, Waxwing Farm, Balgonar, Saline, Dunfermline, Fife, KY12 9TA, 01383 851 732, 07802 812 765, tom.best@btinternet.com	WAXWING	*A, *B, C, D, *R
Bethell, Mrs. D., Cefn Triol Farm, Saron, Llandysul, Carms, SA44 5HB, 01559 370402, davinia.bethell@live.co.uk	CROSSFOXES	B
Bigley, Miss C.E., The Quakers Farm, Michaelchurch Escley, Hereford., , HR2 OPT., 01981 510667, welsh@brightwells.com	LLANARTH	*A, *B, *C, *D, *R
Bigley, Mr L., The Quakers Farm, Michaelchurch Escley, Herefordshire, , HR2 OPT, 01981 510667, info@llanarth.uk.com	LLANARTH	*A, *B, *C, *D, *R
Bigley, Mr S.E., Greenacres, Michaelchurch Escley, Hereford, Herefordshire, , HR2 OPT, 01981 510 196,	LLANARTH	*A, *B, *C, *D, *R
Bigley, Mrs. M.A., The Quakers Farm, Michaelchurch Escley, Herefordshire, , HR2 OPT, 01981 510667, info@llanarth.uk.com	LLANARTH, TREGARTH	*A, *B, *C, *D, *R
Blair, Mr D., Waxwing Stud, Waxwing Farm, Balgonar, Saline, Dunfermline, Fife, KY12 9TA, 01383 851732, 07802 812765, david@waxwingponies.com	WAXWING	*A, *B, *C, *D, *R
<b>Bodily, Mrs C.A., Parsonage Farm, Llandewi Skirrid, Abergavenny, Gwent., NP7 8AG, 01873 854 358, 07971 866 012, kitty@kolvax.net</b>	<b>GLEBEDALE</b>	<b>A</b>
Bowen, Mr A., Mayfield, Pwll Trap, St. Clears, Carmarthenshire., SA33 4AS, 077360 56712, 01994 230840, adrian.bowen@live.co.uk	GLYNCOCH	*A, B, *C, *D
Brand, Mr T., PO Box 327, Farm 1572 Twigg Road, Yenda, 2681, Australia, 02 69681015, trevor.brand1954@gmail.com	A	A
Brown, Mr M. J., 912 Upper Lurg Road, Upper Lurg, Victoria, 3673, Australia, 03 57666446, indiwelshcobs@gmail.com	A, B	A, B
Brown, Mrs A.E., 19 Gamekeepers Road, Kinnesswood, Kinross, Scotland, KY13 9JR, 01592 840517, 07740744724, browanponies@hotmail.co.uk	BROWAN	A, B, R
Burkin, Mr D.E., 62 Causeway Court, St Johns, Woking, Surrey, GU21 8AY, 01483 839068, sharon.burkin@btinternet.com	MOORCREST	*B

Burt, Mrs. W., Cydiad-y-Ddwysir, Llanwenarth, Abergavenny, Gwent., NP8 1EP, 01873 811 428,	ROTHERDALE	*C, *D, *R
Cesnik, Mrs J.L., Springfield, Tarcutta, New South Wales, Australia, 2652, 0061 269287227, mobil@dragnet.win.au		B
Chambers, Miss D., Ardgrange, Llanrhystud, Ceredigion., SY23 5DP, 01974 202685,	ARDGRANGE	*B, *R
Charlton, Mrs S.J., Woodlands, Newcastle Emlyn, Carmar., SA38 9RA, 01239 710293, joytonstud@btinternet.com	JOYTON	*C, *D, *R
Cheetham, Mrs K.E., Harrop Brow Farm, Shrigley Road, Pott Shrigley, Nr Macclesfield, Cheshire., SK10 5SE, 01625 573311, karen.cheetham@carrwoodstud.com	CARRWOOD	*B
Church, Mrs C., 5 Hughendon Court, Chamberlain Close, Hayes, Middlesex., UB3 2GD, 07765 045450, 02036 626789, Carlychurch@gmail.com	CHURCHWOOD	A
Clayton-Shields, Mrs N.A., Grange Farm, Pinfold Lane, Moss, Doncaster, South Yorks., DN6 0ED, 01302 700535, 7765112959, pininaandbetty@yahoo.co.uk	PININA	*A, *B, *R
Cobley, Mr C.D., 62 Commercial Road, Talywain, Pontypool, Gwent., NP4 7HT, 01495 772981, 07971 232283, marriecobley@hotmail.co.uk	TRYFEL	*A
Collinson, Mrs D.E., Burn House, Irthington, Carlisle., CA6 4NN, 01697 73224, 07816 485082, dawn.collinson@btinternet.com	STRADANA	A
Cooke, Mr J.A., Heathfield House, North Cornelly, Bridgend, Mid Glam., CF33 4HW, 01656 740844, 07541 746057,	STORMYDOWN	*C, *D, *R
Cooper, Mr S., Fairview, Harvest Hill Lane, Allesley, Coventry, West Midlands., CV5 9DE, 07877 943 307, sccooper2013@gmail.com	RYEHILL	D
Cooper, Mrs. J.M., Rivervalley Stud, 403 Christchurch Road, West Parley, Ferndown, Dorset, BH22 8SJ, 01202 572874, 7814737205, rivervalley246@gmail.com	RIVERVALLEY	*R
Costanzo-O'Brien, Mrs S.A., Brookside Stud, 409 Cook Mountain Drive, Brightwood, VA 22715, USA., 7034317861, brooksidewels@aol.com	BROOKSIDE	*A, B
Crezee, Mr B., Jan Spieringweg 23, 4285 W.N. Woudrichem, Holland., 0031 18330 4938, info@doornzicht.nl	DOORNZICHT	A, B
Cuddy, Mr J.J., Stocklands Farm, Plymtree, Cullompton, Devon., EX15 2LH, 7950722933, johnkaydence@hotmail.co.uk	KAYDENCE, KAYDRITH	C, D
Daley, Mr M.T., Calveley Green Farm, Calveley, Tarporley, Cheshire., CW6 9LF, 01270 528256,	VALE	*A

Davies, D.M., Heniarth, Ferryside, Carmarthenshire, , SA17 5YW, 01267 267264, info@heniarth.com	HENIARTH, RHOSON	*A, *B
Davies, H S, Foel Hendre Farm, Cippyn, St Dogmaels, Cardigan, Dyfed., SA43 3LZ, 01239 881258, 07879 673 068, y.davies55@btinternet.com	CADLANVALLEY	*B, *R
Davies, M.B.E., FRAGS, Dr E.W., Ceulan, Miskin, Pontyclun, R C T, CF72 8JU, 01443 224317, 7712185261, ceulan@btinternet.com	CEULAN	*A, *B, *C, *D, R
Davies, Mr D. S., Old Barn Ceulan, Hensol Road, Miskin, Pontyclun, R.C.T, CF72 8JU, 01443 224317,	CEULAN	*A, *B, *C, *D, *R
Davies, Mr D.R., Tyddyn Llwyd, Devils Bridge, Aberystwyth, Ceredigion., SY23 4QZ, 01970 890623, daviesrhydian73@gmail.com	BRYNGWENLLI	A
Davies, Mr E. R., Cae'r Alaw, Thornhill Rd, Cwmgwili, Llanelli, Carm, SA14 6PT, 07815 788008, daviesrhys@rocketmail.com	RHYD-DDU	*C, *D
Davies, Mr E. T. E., Maesmynach, Cribyn, Lampeter, Ceredigion., SA48 7LZ, 01570 470 670, 07967 100592, info@maesmynachstud.co.uk	MAESMYNACH	*C, *D
Davies, Mr K. J., Llanfechan Farm, Garth, Builth Wells, Powys., LD4 4BA, 01591 620229,	EPPYNT, HAFRENA	A
Davies, Mr L., Brynglas, Pennant, Llanon, Ceredigion., SY23 5PE, 01974 272 795,		*C, *D, *R
Davies, Mr R.J., Hwyl Stud, Carreg Bica Farm, Manmoel Road, Ebbw Vale, South Wales, NP23 6QT, 01495 301569, 07969 653555, hystud@gmail.com	HYWL, SGWDYREIRA	*C, *D
Davies, Mr T., The Old Forge, 3 Tirmynydd Rd, Fairwood, Swansea, West Glamorgan., SA2 7LA, 01792 873423, harrietdavies3@btinternet.com	OLDFORGE, PENNTG	*C, *D
Davies, Mr W.B., Llwyn Newydd, Alltwalis Road, Carmarthen, Carmarthenshire, SA32 7DZ, 01267 253455, 7790564827, bryanandavril@talgoed.com	TALGOED	*A
Davies, Mr W.G., Brownhill Farm, Cwmgwili, Ammanford, Carmarthenshire, SA18 3RR, 01269 844574, 07922 594676, geraintcwmgwili@outlook.com	RHYD-DDU	*C, *D, *R
Davies, Mrs K. J., Swn-y-nant, Tregaron, Ceredigion, , SY25 6NG, 01974 298443, 07968 136339, kath@telecomplus.org.uk	PICA	*A, B

Davies, Mrs S. M. N., Crud-Y-Barcud, Cysgod Y Gaer, Cribyn, Lampeter, SA48 7LU, 01570 471783, 07977 413469, nicola.maes@yahoo.co.uk	MAESMYNACH	C, *D, *R
Davies, Mrs W.D., Brynawel, Heol Llanelli, Five Roads, Llanelli, SA15 5YT, 01269 861 709, cynheidrestud@yahoo.com	CYNHEIDRE	*C, *D
Davis, Mr Jeremy. L., Parvadean, 68 Oakway, Littledean, Cinderford, Glos., GL14 3NG, 01594 824051, 07795 576608, jeremy.davis@pro-staff-solutions.uk	PARVADEAN	*C, *D
Day, Mrs. S.A., 4 Church Road, Lyndon, Oakham, Rutland, Leics., LE15 8TU, 01572 737403, blethynwelsh@gmail.com	BLETHYN	A, B
<b>De Rade, Mr P., Zonneweide Stud, Dark Orchard, Pumsaint, Llanwrda, Carmarthenshire., SA19 8DJ, 07942 464714, peerderade@hotmail.com</b>	<b>ZONNEWEIDE</b>	<b>*A, *B, C, D</b>
Deacon, Mr P.J., 4 Southdown Way, Storrington, West Sussex, , RH20 3NS, 01903 741431, kate1deac@yahoo.co.uk	HALNAKER	A
Dean, Miss E.Y., 125 Newtown Road, Verwood, Dorset., , BH31 6EQ, 01202 813235, edean403@btinternet.com		B, R
<b>Deller, Mr G. D., Greensted Stables, Greensted Lane, Greensted, Ongar, Essex, CM5 9LD, 01279 432614, 07710 036 994, denise.deller@pearson.com</b>	<b>RELLED</b>	<b>C</b>
Devenney, Mrs. J., The Royds, Crow Trees Brow, Chatburn, Clithroe., Lancs, BB7 4LB, 0780 321 1889, 07976 357 707, jdorignals@aol.com	JULMAR	A, B
Dobbs, Mr G., Chestnut Cottage, Ffawyddog, Llangattock, Crickhowell, Powys., NP8 1PY, 01873 810008, 7774636304, jayne.rees428@btinternet.com	LLANGATTOCK	*C, *D, *R
Dobinson, Mr A.B., Brierdene Farm, Old Hartley Lane, Whitley Bay, , NE26 4RP, 0191 252 4233, andrew.bewick@hotmail.co.uk	BRIERDENE	A
Dohan, Ms H., Woranora, 47 Reserve Road, Freemans Reach, New South Wales 2756, Australia., 61418484592, woranora@hotmail.com	WORANORA	A, B
Dykes, Mr D.J., Valley View, Cross Inn, Llanon, Ceredigion, , SY23 5NE, 07814 823337, deryk4712@gmail.com	CROSSFIELD	*C, *D, #
Dykes, Mr J.H., 34 Heol Croes Faen, Nottage, Porthcawl, Mid Glamorgan, CF36 3SW, 01656 786256,	CROSSFIELD	A, *C, *D, #
<b>Dyvig, Mrs V., Oakwood House, Botany Lanes, Weeley, Clacton On Sea, Essex., CO16 9EG, 01255 831654, info@sunwillowstud.com</b>	<b>SUNWILLOW</b>	<b>A</b>
Edwards, Mr G. L., Gelli Aur, Lon Fron, Llangefni, Anglesey, Gwynedd., LL77 7HB, 01248 724960, 07989 979 234, gwyndaf123@hotmail.co.uk	FRONBACH	*A, *B
Edwards, Mr W.H., Upper Penwaun, Llanddew, Brecon, Powys., LD3 9TA, 01874 623714, 07970 666480,	GEMSTONE	*A

Edwards, Mrs E. J., Gelli Aur, Lon Fron, Llangefni, Ynys Mon, LL77 7HB, 01248 724960, 07779 639817, emmafrongoch@hotmail.co.uk	FRONBACH, FRONGOCH	*A, *R
Edwards, Mrs M.F., Tyn-y-Caeau, Llanefydd, Denbigh, Denbs., LL16 5DH, 01745 540 369, 7833112741, margiedwards@yahoo.co.uk	NEFMON, NEFYDD	*A, *B, *R
Edwards, Ms A., The Old House, Rhiwceiliog, Pencoe, Bridgend, CF35 6NS, 01656 861716, 07882 574100, anneedwards1234@icloud.com	COYCHURCH	A, R
Etheridge, Mrs J., Wheelers Pony Stud, Watermill Farm, Middleton, Nr. Saxmundham, Suffolk., IP17 3LW, 01728 648236, wheelers.minsmere@btconnect.com	MINSMERE, WHEELERS	*A, *B, *C, *D, *R
Evans Bevan, Lady J., Llwynbrain, Ffordd-Las, Llanigon, Hay-On-Wye., HR3 5QF, 01497 842 791, 07811 244359,	BRONLLYS	*A, *B, *R
Evans, Miss L. J., 2 Mountain View, Broadlands, North Corelly, Mid Glam, CF33 4EE, 07929 051603, smokeycott123@btinternet.com	SMOKEYCOTT	B
Evans, Miss M.G., Cedars, Sudbury Road, Lavenham, Sudbury, Suffolk., CO10 9PJ, 01787 248219, gillevans@supanet.com	HALSHAYNE	*B, *R
Evans, Mr C., Cathedine Fawr, Bwlch, Brecon, Powys., LD3 7SZ, 01874 658 454, cathedine@sky.com	CATHEDINE	*C, *D, *R
Evans, Mr D.L.L., Cwrt-y-Llyn, Pentrefoelas, Betws-y-Coed, Conwy, LL24 0TR, 01690 770277, eirianevans10@hotmail.com	HILIN	*A, *B, *R
Evans, Mr D.M., Gwynfaes, Hermon, Cynwyl Elfed, Carmarthenshire., SA33 6SR, 01267 281776, meiriongwynfaes@gmail.com	GWYNFAES, PENLLWYNUCHEL	*C, *D
Evans, Mr G.H., 8 Clos Dewi, Llanbadarn Fawr, Aberystwyth, Ceredigion, SY23 3TQ, 07841 919 898, garethevans84@live.co.uk	CEFNGARN	C, D
Evans, Mr J. E., Troedrhiw, Harford, Llanwrda, Carm., SA19 8DS, 01558 650403, 07989 250 258, eglwysfachstud@hotmail.co.uk	EGLWYSFACH	*C, *D
Evans, Mr M. T., Siamberwen, Glyndyfrdwy, Corwen,, LL21 9HN, 07711 569344, meurigevalans135@gmail.com	DYFRDWY	*A, C, D
Evans, Mrs B. J., 45 Furlong Lane, Bishops Cleeve, Cheltenham, , GL52 8NJ, 07803 047655, 01242 677625, bb.aleda@btopenworld.com	FOXCROFT	*A, *B, *R

Evans, Mrs J. P., 234 Glenrowan Moyhu Rd, Glenrowan, Victoria 3675, Australia., , 0357 662283,	LLANDYN, WESTONPARK	*A, *B, *R
Evans, Mrs J.A., Bryngolau, Llanfihangel, Llanfyllin, Powys., SY22 5JF, 01691 648623, 7792962184,	HAIGHMOOR	*C, *D, *R
Evans, Mrs K.L., The Pinfold Stud, Pinfold Lane, Moss, Doncaster, South Yorks, DN6 0ED, 01302 709016, 07947 620505, pinfoldstud@yahoo.co.uk	PINFOLD	*A
Evans-Davies, Mrs J.M., Foel Fach, Winllan Road, Llansantffraid, Powys., SY22 6TS, 01691 828 291, 07816 096365, julieclive@tiscali.co.uk	BRYNFA, PENTRECOED	*C, *D
Everitt, Miss D. J., Brynglas, Llangadog, Carmarthenshire, , SA19 9ES, 7515721495, danidyrfal@aol.com	DYRFAL	*C, *D, *R
Everitt, Mr A.S., Tireve Stud, Brynglas, Llangadog, Carmarthenshire, SA19 9ES, 01550 740273, 7837482096, steve.everitt@hotmail.co.uk	TIREVE	*C, *D, *R, #
Everitt, Mr I.J., Court Farm, Kings Caple, Hereford., , HR1 4TX, 01432 840275, ijeveritt@hotmail.co.uk	MERIONETH	*C, *D
Ferris, Mrs. L.J., Cydiad-y-Ddwysir, Llanwenarth, Abergavenny, Gwent., NP8 1EP, 01873 810 377, 07748 651 658, rotherdalestud@aol.com	ROTHERDALE	*C, *D, *R
Fisher, Miss A., Nuthouse, Bowlhead Green Rd, Brook, Godalming, Surrey, GU8 5UW, 01428 685 884, 07980 098 114, ann@alexfelton.com	MYNYDDGRAIG	B
Fletcher, Mr A.D., Rylands Cottage, Hoggs Pitch, Eldersfield, Glos, GL19 4PP, 07841 239 411, 01452 849 043, tdt@tdtyres.com	KARADAM	*C, *D
Foster, Mr B., Coed Robin, Llanover, Abergavenny, Monmouthshire, NP7 9EP, 01873 881077 X DIR, 01495 352187 work, brianf@hille.co.uk	GERRIG	*C, *D
Fox, Mrs C., Kenmal, Babylon Lane, Hawkenbury, Staplehurst, Tonbridge, Kent., TN12 0EG, 01622 842264, christine.fox99@tiscali.co.uk	BABYLON	*C, *D
<b>Francis, Mr R.E., 29 Pencefnarda Road, Gorseinon, Swansea, South Wales, SA4 4FY, 07971 043 084,</b>	<b>MAESYMOR</b>	<b>D</b>
Franklin, Mr S.F., Forces Farm, Butterleigh, Cullompton, Devon., EX15 1PJ, 01884 855405, 07702 121836, forcesfarm@btinternet.com	SARUM	*A
French, Mrs E.R., Forlan Stud, Toplands, Slaughtertford, Chippenham, Wiltshire., SN14 8RD, 01249 782333, betty@forlanstud.com	FORLAN	*A, *B, *R
Frith, Mrs C.S., Field View, 9 Steppes Way, Childs Ercall, Market Drayton, Shropshire., TF9 2BN, 07771 763784, 01952	RISTOL	*C, *D, *R

840958, cherylfrith@aol.com	DEVONHAYES	*B
Frost, Mr J. K., 1 Churchill, Hemyock, Cullompton, Devon, EX15 3QN, 0777 1906214, jay1devonhayes@aol.com		
Gant, Mr E., 24 Park road, Witton Park, Bishop Auckland, County Durham, , DL14 0EN, 0796 6441 109,	NORTHWICK, OF KIRKHAMGATE	*C, *D
George, Mrs S., 35 Bedford Road, Great Barford, Bedford, , MK44 3JF, 01234 838853, 7757338214, sarahgeorgewillington@hotmail.co.uk	CHALVERSTON	A
Giles, Mr J. D., 9 Alpha Close, Bowers Gifford, Basildon, Essex., SS13 2HZ, 01268 725 425, 07956 873 033, gileslucy@ymail.com	LEYESWICK	*C, *D, #
Girdler, Miss K.L., Ffrethi Stud, Bryncothi, Abergorlech, Carmarthen, Dyfed., SA32 7BH, 0267 202273,	FFRETHI	*C, *D, *R
Goggin, Mr F.M., 47 Blaen-Dowlais, Dowlais, Merthyr Tydfil, Mid Glamorgan., CF48 3RB, 01685 375116, sallfran@outlook.com	PENBOETH	*A
Goodwin, Mrs S.E.V., The Coach House, Spring Lane, Packington, Ashby-de-la-Zouch, Leics., LE65 1WU, 01530 413 523, sandygoodwin@btinternet.com	TAMEVALLEY	*A, *B
Gray, Mr John. P., The Paddocks, Wood Lane, Iwer, Bucks., SL0 0LA, 01753 783855, 07743 551477, jgrayandsons@live.co.uk	THORNEYNEWSID E	*C, *D, #
Gray, Mr P.J., Thorneyside Stud, St Leonards Farm, St Leonards Hill, Windsor, Berks, SL4 4AP, 01753 864422, 7770688955, gray-peter@sky.com		*C, *D, #
Gray, Ms C., 555 Mill Road, Strathkellar 3301, Victoria, Australia., , 0061 355692001, elargee@westvic.com.au		A
Green, Miss. S.V., The Gables, Beans Farm, Hawksworth Road, Screveton, Nottingham, NG13 8JP, 01949 21198, salbrook@hotmail.co.uk	SALBROOK	*A, B
Green, Mr J.P., Blaenplwyf Isaf, Lampeter, Ceredigion, , SA48 8JY, 01570 423135,	STEFFAN	*C, *D
Griffith, Mr D. E. Ll., Dafren, 3 Cerrig Llwydion, Tregarth, Bangor, Gwynedd, LL57 4NE, 07831 436331,	DAFREN	D
Grimes, Mrs. A., Lambay Stud, Tougher Hill, Milverton, Skerries, County Dublin, Eire, 3.53E+11, 00 353 87 1275472, grimesseamus@hotmail.com	LAMBAY	B
Grist, Mr M.S., 40 Canning Street, Cwm, Ebbw Vale, Gwent., NP23 7RW, 01495 371028, 07957 945692, allisongrist.015.queenie@gmail.com	RIVERBANK	*C, *D, *R

Groucott, Mr W., 5 Herbert Terrace, Hafodyrynys, Crumlin, Gwent., NP11 5BB, 01495 442756, 07875 052796, hafodyrynysstud@gmail.com	HAFODYRYNYS	*C
Grummitt, Miss J. S., 15 The Shade, Soham, Ely, Cambs, CB7 5DE, 01353 723160, jillian.grummitt@btinternet.com	FENBOURNE	*B, *R
Gummary, Mr E.P.J., Malting House Cottage, High Street, Silsoe, Bedfordshire, MK45 4EP, 01525-860972, 7519898333, trefurther@gmail.com	TREFERTHUR	*A
Hall, Mr B., New Farm Capel Gwnda, Rhydlewisl, Llandysul, Ceredigion, SA44 5RN, 01239 851909, hb3859@gmail.com	MURRAYHALL	D, #
Hall, Mrs. K.J., Bank Farm, Trefasser, Goodwick, Pems, SA64 0LP, 01348 891625, 07557 368 683, penstrumbly@hotmail.com	PENSTRUMBLY	D
Hamer, Mrs S. A., Trinnant, Tylwch, Llanidloes, Powys., SY18 6JX, 01597 870275, trinnant@pc-q.net	CASCOB, CWMHIR, DORDDU	*A, *C, *D
Hancox, Mr P.A., Blossom Hill, Mamble, Kidderminster, Worcestershire, DY14 9JN, 07527 720937,	AURIC	*A
Hardy, Miss S.M., Briar Thicket, Ryme Road, Yetminster, Sherborne, Dorset., DT9 6JY, 01935 872069, suehardy.briarth@btinternet.com	BRIARTH	*C, *D, *R
Harforth, Mr J.F., Stanley Grange, Great Ayton, Middlesbrough, Cleveland., TS9 6QD, 01642 722386, 7768091851, Jerome.harforth@btconnect.com	STANLEYGRANGE	*A, *B, *R
Harper, Mr T. J. P., Pant-Y-Dwr Uchaf, Llanedi, Pontardulais, West Glam., SA4 0FJ, 01792 884622, 07974 439276, harperdow449587@aolcom	PANTYDWR, TYDORKIN	*C, *D
Harper, Mrs. J., 22 Ravara Road, Ballygowan, Co. Down, Northern Ireland., BT23 6HD, 02897 521 462, 7873144076, joannejustjosie@aol.com	RAVARA	A, B
Harries, Mrs. S.H., Liliwen, Maesmynis, Builth Wells, Powys, LD2 3HP, 01982 551908, suelliwen@gmail.com	CASTLEMEAD	*A
Harriss, Mrs. J.A., Plumtree Cottage, 39 High Road, Shillington, Herts, SG5 3LL, 01462 711663, 7941793325,	DRUMADDIE	*A, B
Hayes, Mr S.C., Westfield Farm, 39 Higher Road, Woolavington, Bridgwater, Somerset, TA7 8EA, 01278 655338, 07854 380305, brockabye@btinternet.com	BROCKABYE	*A, *B
Helme, Mr J.V., Ty Canol, Trawscoed Road, Llysfaden, Colwyn Bay, Conwy, LL29 8LQ, 1492513260, 07780 658 756,	LLWYNGARTH	*C, *D, *R

Hendy, J. W. E., 53 Parklands, Penperlleni, Pontypool, Monmouthshire, Gwent, NP4 0BE, 01291 690756,	CLEDWYN	*A, *B, *C, *D, #
Hensby, Mr G.R., Denby Hall, Lower Denby, Flockton, Wakefield, West Yorks., WF4 4BL, 01924 848770,	LAITHEHILL	*A, *B
Heppenstall, Mrs. G.A., Glynwyn, Gawthorpe Lane, Gawthorpe, Ossett, West Yorks., WF5 9BB, 01924 260105, 7969486080,	GLYNWYN	*C, *D, *R
Hepple, Miss K., 10 Etherley Bank, High Etherley, County Durham., , DL14 0LG, 01388 835 523, 07763 929 679, karnarth@hotmail.co.uk	KARNARTH	*C, *D
Higgins, Mr D.R., Glanlliw Uchaf Farm, Pontlliw, Swansea, West Glam., SA4 9HA, 01792 882741,	TIREINON	*C, *D
Higgins, Mr W. G., 19 Clordir Road, Pontlliw, Swansea, South Wales., , SA4 9EY, 01792 884263, wynfordhiggins@gmail.com		*C, *D
Hillard, Mrs. L.B., Tir Bwcci, Nant y Caws, Carmarthen., , SA32 8EU, 01267 234057, lbhillard@hotmail.co.uk	GRYNGALLT	*A, *B, *R
Hook, Mrs. T., Twyn-yr-Hebog, Station Road, Gilwern, Gwent., NP7 0HN, 01873 831263, 7791694945, Htehook@btinternet.com	KEMYSFAWR	A, *B, *C, *D, *R
Hopkins, Mr K., The Barn, Portfield Farm, Portfield Lane, Whalley, Clitheroe, Lancs., BB7 9DP, 01254 824515, 07720 777678, kevin.hopkins@tiscali.co.uk	LIDGETT	*C, *D
Hopson, Mr S.R., 24 Heol Tabor, Cwmafan, Port Talbot, West Glamorgan., SA12 9PS, 01639 893588, 07869 123973, stevehopson@msn.com	PHENSARA	C, D
Howard, Mr R., 46 Dean Street, Marlow, Bucks., , SL7 3AE, 01628 488 497, 07900 240 756, howardmoorcroft@aol.com	MOORCROFT	*C, *D
Howard, Mr S.D., Village Farm, Bilton-in-Ainsty, York, Yorkshire., YO26 7NN, 01423 358503, 07946 873797, stephen@bostonstud.co.uk	BOSTON	*B, *R
Howe, Mrs. S., Minfield Farm, Bronllys, Brecon, Powys., LD3 0LW, 07801 577072, suzhowe57@gmail.com	MARL	*C, *D
<b>Hughes, Mr D. T., Pwllcornel Uchaf, Penrhiwllan, Llandysul, Ceredigion, SA44 5NZ, 7837803281, ionosstud@googlemail.com</b>	<b>IONOS</b>	<b>D</b>
Hughes, Mr E.L., Treflan Isaf, Waunfawr, Caernarfon, Gwynedd., LL55 4AX, 01286 650372,	TREFLAN	*B
Hughes, Mr J.A., Cefncoch, Rhydyfelin, Aberystwyth, Ceredigion, SY23 4QE, 01970 612565,	CEFNCOCH	*C, *D
Hughes, Mrs. C.A., Thornhill, Selattyn, Oswestry, Shropshire., SY10 7NP, 01691 718882, cherylhughes2015@gmail.com	SELATTYN	D

Hussey, Mr P. R., Henfold Farm, Henfold Lane, Beare Green, Dorking, Surrey., RH5 4RW, 01306 631729, peterhusseyupholsterer@gmail.com	DABERNON	*C, *D, #
Huws-John, Mrs G., Bryn Gwyn, Pontllanfraith, Gwent, NP12 2EX, 01495 227285, gilldaicob@yahoo.co.uk	GUEVARA	C
Hyslop, Mr B.M., Maxwelltown Farm, Irongray, Dumfries., , DG2 9TU, 01387 730289,	MAXWELLTOWN	*A, *B, *R
Ingram, Mrs. C. D., 11 Chestnut Avenue, Walkden, Worsley, Manchester., M28 7EE, 0161 9501224, 07967 360758, chrisnewbrook@aol.com	NEWBROOK	*C, *D
Jackson-Edwards, Mrs. M.F., Ashgrove Stud, The Courtyard, 5 Ffynnon-Y-Ceirw, Bwlchgwyn, Wrexham, LL11 5UA, 01978 760973, 7740023605, francesashgrove@hotmail.co.uk	ASHGROVE	*C, *D
James, Mr J.C., Coedcae Farm, Llandovery, Carmarthenshire., , SA20 0HQ, 01550 720849, john696james@btinternet.com	SIANWOOD	*A, *B, *C, *D, *R
Jenkins, Mr D.H., Brohedydd, Pennant, Llanon, Ceredigion, SY23 5PD, 01974 272 584, dhuwjenkins@aol.com	BROHEDYDD	*C, D
Jenkins, Mr W.J.P., Twyn Gwyn Farm, Manmoel, Blackwood, Gwent., NP12 0RQ, 01495 - 226008, william.jenkins3@btinternet.com	MOELGWYN	*C, *D
<b>Jenkins, Mrs E. W., Cerrigcaranau Uchaf, Talybont, Ceredigion, , SY24 5EJ, 01974 202971, 07855 138836, leri45@hotmail.com</b>	<b>CANTRE, CWMCARROG</b>	<b>B</b>
Johnston, Mr M. C., Court Hay Cottage, Farrington, Blandford Forum, Dorset., DT11 8RA, 01747 811226, mcj2010@outlook.com	CHARLESTON, FONTMELL	*B, *R
Jones Mrcvs, Miss E. W., Llawr Cilan, Llandrillo, Corwen, , LL21 0SY, 01490 440590, eleri@wernvets.co.uk	A	A
<b>Jones, Dr D.W., Coed y Rhygen, Trawsfynydd, Blaenau Ffestiniog, Gwynedd., LL41 4TS, 01766 540323, Islynstud@yahoo.co.uk</b>	<b>ISLYN</b>	<b>A</b>
Jones, Mr A.J., Y Fferm, Pontrobert, Meifod, Powys., SY22 6JA, 01938 500263, 07971 610 501,	GLANVYRNWY	*C, *D
Jones, Mr A.R., Cilybebyll Fach Farm, Tarreni Gleision Road, Cilybebyll, Pontardawe, SA8 3JN, 7779276801, jonesla5@hotmail.co.uk	CILYBEBYLL	*C, *D, #
Jones, Mr C. J., Cwrdinas, 2 Maes-Y-Coleg, Llandovery, Carmarthenshire, SA20 0HS, 01550 721568, joneschris@btinternet.com	CWRDINAS, LLAMRI,	C, *D

LLANDOVERY			
NANTYBAI	Jones, Mr D. Price., Ger Y Nant, The Dray, Rhandirmwyn, Llandovery, Carmarthenshire, SA20 0NS, 01550 760013,		*B, *R
MENAI	Jones, Mr D.P., Menai Stud, Pantydefaid, Llandysul, Ceredigion., SA44 4LP, 01545 590 503, 07831 396 183, pj@menaistud.com		*A, *B, *C, *D
BENNWYNN, TELYNAU	Jones, Mr D.W., Gwylfa Farm, Llanwnda, Caernarfon, Gwynedd., LL54 5UF, 01286 830 740, djones33@sky.com		*A, *B, *R
TALYLLYN	Jones, Mr E.M., Afallon, Groeslon, Caernarvon, Gwynedd., LL54 7TU, 01286 830 626, ericmerfynjones@aol.com		*C, *D
FRONARTH	Jones, Mr G.D.J., Frongoy, Pennant, Llanon, Ceredigion., SY23 5PD, 01974 272246, gwyn@fronarthstud.co.uk		*C, *D, #
ABERHOSAN, RHOSYGARREG	Jones, Mr G.T., Glynmadian, Aberhosan, Machynlleth, Powys., SY20 8RE, 01654 702 664, 7784519202,	D	
NERWYN	Jones, Mr G.W., 1 Bod Hyfryd, Dolwen, Abergele, Conwy., LL22 8NY, 01492 680 234, wyn@nerwynponies.co.uk		*A, *B
SYNOD	Jones, Mr J.C.L., Gelliheh Farm, Talgarreg, Llandysul, Ceredigion., SA44 4HE, 01545 590 602,		*A, *B, *C, *D
NEBO	Jones, Mr O., Nebo Stud, Nebo, Llanon, Ceredigion., SY23 5LH, 01974 272 653, 07768 512 503, nebostud@gmail.com		A, *C, *D
NEBO	Jones, Mr W.G., Nebo Stud, Nebo, Llanon, Ceredigion, SY23 5LH, 01974 272 653, owen@nebostud.com		*A, *B, *C, *D, *R, #
BUNBURY	Jones, Mrs C.M., Friars Park Farm, Mollington, Chester., , CH1 6NT, 01244 851333, bunburyponies@yahoo.co.uk		*B
SYNOD	Jones, Mrs D., Gelliheh Farm, Talgarreg, Llandysul, Ceredigion, SA44 4HE, 01545 590 602,		*A, *B, *C, *D, *R
FAIRYWOOD	Jones, Mrs D., Fairywood Ponies, Bodist Isaf, Wirnolau Road, Ammanford, SA18 2JH, 07873 468750, 01269 597449, jonesdebbie8@aol.com	B	
WESTON	Jones, Mrs J.C., Hafod, Meifod, Powys, , SY22 6HL, 01938 500 208, caroljones45@icloud.com		*A, *B, *R

<b>Jones, Mrs J.E., Forest View, Bwlch Y Sarnau, Rhayader, Powys., LD6 5ND, 01597 870255, 07788 317705, janefoeluchaf@gmail.com</b>	<b>FOELUCHAF</b>	<b>C</b>
Jones, Mrs. K.A., Bryngwyn Isaf, Dole, Bow Street, Aberystwyth, Ceredigion, SY24 5AF, 01970 828371(eves), annfrongoch@live.co.uk	FRONGOCH	*A, *B, *R
Jones, Mrs. M.E., Nebo Stud, Nebo, Llanon, Ceredigion., SY23 5LH, 01974 272 653, nebostud@gmail.com	NEBO	*C, *D, *R, #
Jones, Mrs. N.S., Frongoy, Pennant, Llanon, Ceredigion, SY23 5PD, 01974 272 246, fax & phone,	BLAENGWEN, FRONARTH	*C, *D, *R, #
Kilbey, Mrs J., The Reading Room, Great Thurlow, Haverhill, Suffolk., CB9 7LA, 01440 783417, 07760 208340, jennifer-kilbey@mypostoffice.co.uk	IDYLLIC	*A
Kingett-Ricquier, Mrs. L.M., 9 Manor Close, Rushington Manor, Southampton, , SO40 9DJ, 07955 064242,	FLETCHWOOD	C, D
Kirk, Mr J. T., Penmyarth Farm, Newry Road, Builth Wells, Powys, LD2 3DQ, 01982 551916, mobile 07850 435169, kirk541@btinternet.com	DONYS, SWANNHILL	*C, *D
Landon, Miss. T., Linksbury, Tyrmwg, Pontantwn, Kidwelly, Carm., SA17 5LA, 01269 861794, jullepaul@fsmail.net	LINKSBURY	*B
Le Brocq, Mr G., Kent Park, 893 Great Alpine Road, Tarrawingee, Victoria, 3678, Australia, 357251995, nawarrah@harcoursat.com.au		A, B
Leach, Miss H., Coeden Meadow, Laund Lane, Haslingden, Rossendale, Lancs, BB4 5AD, 1282680010, 07969 485562, coedensisters@gmail.com	COEDEN	C
Leadbitter, Miss F., The Coach House, Bwlch Gwyn Farm, Ystradowen, Cowbridge, Vale Of Glamorgan., CF71 7SX, 01446 773765, 7967289025, fiona.leadbitter@tesco.net	THORNBERRY	*B, *R
<b>Lee, Mr A.J., Basser Hill Farm, Basser Hill, Iwade, Sittingbourne, Kent, ME9 8GY, 01795 843 713, 7974329383, mattrellee@btinternet.com</b>	<b>LEEBRON, MATTRELL</b>	<b>D</b>
Leeuwenhaag, Mr H., H.C. de Jonghweg 5, 5328 JD Rossum, Holland., , 0031 418 661458, 0031 653738338, henrie.leeuwenhaag@arcadis.com	SHAMROCKLAKE	A
Lewis, Mr A., Fferm Tyssul, Cwmdud, Carmarthen, Carmarthenshire, SA33 6AT, 01559 371 282, altyssul@sky.com	TYSSUL, TYSULIAN	*C, *D, #

Lewis, Mr N., 11 Clos Ael-Y-Bryn, Penygroes, Llanelli, Carmarthenshire, SA14 7ND, 07597 897 707, erwfair@live.co.uk	ERWFAIR	A
Lewis, Mrs. T.J., Dol-Fryn, Llanbadarn Fynydd, Llandrindod Wells, Powys., LD1 6YF, 01597 840289, tracy@cwmmaur.com	CWMMAWR	C, D
Lewis, Ms M., Plas Ffrwd Fal, Pumpsaint, Llanwrda, Carmarthenshire., SA19 8TE, 01558 650582, megancwrtycadno@hotmail.co.uk	CWRTYCADNO	*A, *B, *R
Llewellyn-James, Mr J. M., Blaythorn Cottage, Mill Lane, Drakes Broughton, Pershore, Worcestershire, WR10 2AF, 01905 840624, 07905 415 420, avonvalley@aol.com	AVONVALLEY	*C, *D
Lloyd, F. R. Ag. S, Mr I.J.R., Derwen Stud, Pennant, Llanon, Ceredigion, SY23 5JN, 01545 570 250, 07989 313887 mobile, dyfed.lloyd@btconnect.com	DERWEN	*A, *B, *C, *D, *R
Lloyd, Mr D. W. W., Facwn, Llangwryfon, Aberystwyth, Ceredigion, SY23 4PQ, 01974 241 287, 07890 037882, geler@tiscali.co.uk	GELER	*C, *D
Lloyd, Mr D.S., Wernllwyn, Temple Bar, Lampeter, Dyfed., SA48 7HG, 01570 470602, 01570 422366(shop),	LLYSTEIFI, TEIFI	*C, *D, #
Lloyd, Mrs P., Uplands, Bronllys, Brecon, Powys, LD3 0HN, 01874 712130, 0033 643568 437, pauline.lloyd939@btinternet.com	GLEINIAN	*A, *B
Lloyd-Jones, D.D., Ystrad Dewi, Llanddewi Brefi, Tregaron, Ceredigion, SY25 6UL, 01974 299 082, ystraddewi@btconnect.com	YSTRADDEWI	D
Lowe-Barnes, Mrs. W., 2 Iredale Crescent, Standish, Wigan, Greater Manchester, WN6 0UD, 01257 473579, 07837 385839 Mobile, wendy@4oaksfarm.net	FOUROAKS	*A, B
Lynn, Mr J.E., Whitegates, Bunters Road, Wickhambrook, Newmarket, Suffolk, CB8 8XY, 01440 820533,	QUAIFE	*A, D, *R
Macefield, Mrs G.W., Chambers Cottage, Old Nevendon Road, Wickford, Essex., SS12 0QD, 01268 728010, 07989 505311, gaynortrefri@hotmail.com	TREFRIFAWR	*C, *D, *R
Manchip, Mr R.G., Garreg Goch, Llanharry, Pontyclun, Mid Glamorgan, CF72 9JX, 01443 225127, 07827 860415, robertmanchip@aol.com	FFALD	*C, *D, *R
Mann, Mrs J.E., The Agapemone Chapel, Barford Rd, Four Forks, Spaxton, Somerset, TA5 1AD, 01278 671454, jn.mann@tiscali.co.uk	MAERTON	R
Mardon, Mrs V.S., 6 Harvest Road, Denmead, Waterlooville, Hants., PO7 6LD, 02392-960658, 07759 872 848, vanessa.mardon@yahoo.co.uk	RONSWOOD	A
Marks, Mr R., 12 The Lankets, Badsey, Worcs, , WR11 7EH, 01386 834020, rusmarks63@hotmail.com		*C, *D, R
Mcdonald, Mr A.W., 14 Itton Street, Cwm, Ebbw Vale, Gwent., NP23 7RP, 01495 371348, 7866162410,	TROEDYMYNYDD	*C, *D

McInnes Skinner, Mrs. S., Crown Farm, Vicarage Road, Deopham, Wymondham, Norfolk, NR18 9DP, 01953 850223, mcinnesskinner@btinternet.com	ERNFORD	*B
Meecham-Jones, Dr. S.T., Tyrcanol House, 101 Sway Road, Morriston, Swansea, West Glam., SA6 6JD, 01792 771830, 07817 173792, welshponiesfromwales@googlemail.com	TYRCANOL	*A, *B
Meecham-Jones, Dr. Sally. M., Tyrcanol House, 101 Sway Road, Morriston, Swansea, West Glam., SA6 6JD, 01792 771830, welshponiesfromwales@gmail.com	TYRCANOL	*A, *B
Merrick, Mr B. J., Cwm-March, Great Oak Farm, The Ithon, Glangrwyney, Crickhowell, NP8 1EW, 7854689534,	BRYNITHON	*C, *D
Michell MRCVS, Mr S.W.R., Gynnin House, St. Clears, Carmarthen, Carmarthenshire., SA33 4EG, 01994 230 675, chris.michell28@gmail.com	SENNY	*A
Middleton, Mrs. C.W., Old Hall, Dolau, Llandrindod Wells, Powys., LD1 5TL, 01597 851247,	ROSS	*C, *D, *R
Miller, Mr R.L., Heniarth, Ferryside, Carmarthen, Carmarthenshire., , SA17 5YW, 01267 267264, info@heniarth.com	BLESSLEA, HENIARTH	*A, *B, *C, *D, *R
<b>Moffatt, Mr G.W., The Hollies, 3 Woodlands, The Narth, Monmouthshire, NP25 4QT, 01454 625000, 07917 713220, grahampwllmelin@icloud.com</b>	<b>PWLLMELIN</b>	<b>C</b>
Moore, Mr V., 179 Marine Street, Cwm, Ebbw Vale, Gwent., NP23 7SY, 01495 370220,	TYCWM	*C, *D
<b>Morgan, Miss D.N., 71 Hirllan, North Cornelly, Bridgend., , CF33 4DW, 07702 304158, danimoggs@hotmail.co.uk</b>	<b>AMDANI, GLASFACH</b>	<b>A</b>
Morgan, Mr D. D., Penparc, Lampeter, Ceredigion, , SA48 8NU, 01570 493 338, 07866 401 936, danmorganpenparc@googlemail.com	PARC	*C, *D
Morgan, Mr R.S., Llys Penparc, Llanwnnen Road, Lampeter, Ceredigion, SA48 7JP, 01570 423643, 07831 821307,	ORMOND	C, D
Morgan, Mr S. J., Marshpool, Oldwalls, Llanrhidian, Gower, Swansea, SA3 1HB, 01792 850 953, c.pearcemorgan@sky.com	BLAENCILA	A, *C, D
Morris, Mr D.L., Neuadd Parc, Capel Bangor, Aberystwyth, Ceredigion., SY23 3NA, 01970 880260, sian@friarsstud.com	NEUADDPARC	*C, *D
Morse, Mr C. I., Millwood, No.10 Cefn Maes, St Clears, Carmarthenshire, SA33 4DA, 01994 231757, 07778 333270, morseslive@gmail.com	MILLWOOD, PENNWOOD	*B

<b>Musson, Miss N. M., The Stables, Wildmere Lodge, Wildmere Lane, Holywell Row, Bury St. Edmunds, Suffolk, IP28 8LX, 7747404293, nicky.corstan@live.co.uk</b>	<b>CORSTAN</b>	<b>C</b>
Myers, Mrs. H. J., Delfryn, Llangynin, St Clears, Carmar, SA33 4JZ, 01994 232934, 7792340816, rosmarche@hotmail.com	ROSMARCHE	*A
Nee, Mr C.D., 54 Ainsworth Avenue, Horwich, Bolton, Greater Manchester, BL6 6LX, 07545 268005, cdnee1981@outlook.com	ESLIN, NEEBRO	D
Nelson, Mrs C. M., Trows Cottage, Kelso, Roxburghshire.,, TD5 8LX, 01573 450733, 07968 599 840, caroline.nelson4@btinternet.com	FORGE, ROSE PARK	*B, *R
Newman, Miss Chris. J., The Gamecock Public House, London Road, Westkingsdown, Sevenoaks, Kent., TN15 6EL, 07949 726 220, chris kaydence@hotmail.co.uk	KAYDENCE	C, D
Newman, Mr M. C., The Trainers House, Manor Farm Racing Stables, Kingston Isle, Wantage, Oxon, OX12 9QL, 07717 753685, newman65@btinternet.com	TWRCOED	D
Newman, Mrs E., The Trainers House, Manor Farm Racing Stables, Kingston Lisle, Wantage, Oxon, OX12 9QL, 7717753685, newman65@btinternet.com	TWRCOED	R
Nimmo, Mrs. M.C., Duntarvie, Winchburgh, Broxburn, West Lothian, Scotland, EH52 6QA, 01506 834331, 7831896241, duntarvie@icloud.com	DUNTARVIE	*A, *B, *C, *D, *R
Northam, Mr M. A., Avon Farm, Avon Lane, Saltford, Bristol, Avon., BS31 3ET, 07817 134361,		*A, *B, *C, *D, *R
Oldershaw, Mrs N.E., 4 Broomfield Cottages, Morley, Ilkeston, Derbyshire., DE7 6DN, 7837056861, larnleigh@hotmail.co.uk	LARNLEIGHS	*C, *D, R
Olsson, Mr M., Holmsbergs Gard, Olvingstorp 211, Ljungbyholm, S-388 92, Sweden., 0046 480 30034, info@holmsberg.se	KULLTORP	B
Osborne, Mrs. S.LL., Cui Lodge, Talybont-on-Usk, Brecon, Powys., LD3 7YQ., 01874 676633, f.osbourne44@btinternet.com	CUI, LLANFIGAN	*A
Parker-Jones, R., 28 Eastcote Avenue, Lawley Village, Telford, Shropshire., TF4 2FR, 01952 878056, 07737 034836, robertparkerjones@talktalk.net	CROSTON	*A, *B, *R
Parry, Mr J.P., Talponciau Farm, Plas Issa, Penycae, Wrexham, Clwyd., LL14 1TU, 01978 823633, talponciau@sky.com	TALPONCIAU	*B
Parry, Mr N.G., Tregare Farm, Erwood, Builth Wells, Powys, LD2 3BZ, 01982 560624, 07970 400610, brynmelys@yahoo.com	BRYNMELYS	*C, *D
Parry, Mrs. J.V., Talponciau Farm, Plas Issa, Penycae, Wrexham, Clwyd., LL14 1TU, 1978823633, talponciau@sky.com	TALPONCIAU	*B, *R

Partridge, L R, Rosedale Stud, Hennilys, Cwmbran, Gwent, NP44 7AT, 01633 4823 65, 7557794913,	ROSEDALE	*B, *R
Partridge, Mrs. L., Rosedale Stud, Gelli Fawr Farm, Henllys, Cwmbran, Mon., NP44 7AT, 01633 482365, Iorrainepartridge01@gmail.com	ROSEDALE	*A, *B, *R
Paxford, Miss G.L., The Barn, Redhill Farm, Upleadon Road, Highleadon, Newent, Glos., GL18 1HJ, 01452 790836, 07969 528910, gemmapax@hotmail.co.uk	FAIRGROVE	R
Payne, Mrs E. J., Slade Farm, Off Raunds Road, Ringstead, Northants, NN14 4ER, 07884 317730,	SLADES	B
Pearce, Mrs. J.E.S., Penllyne Court, Glyncoch, Pwll Trap, St. Clears, Carmarthenshire, SA33 4AR, 01994 230871, glyncoch.stud@btinternet.com	GLYNCOCH	*A, *R
Pearse, Mrs C. M., Flat 3, Carglaze, Prospect Hill, Okehampton, Devon, EX20 1JD, 07879 416 243, cathieuphill@hotmail.co.uk	UPHILL	D, R
Perrins, Mrs. J., Gate Farm, Wood Lane, Overton, Wakefield, Yorks, WF4 4RQ, 01924 263189,	HEATON	*A
Philipson-Stow, Miss H.R., Barlands, Pendock, Malvern, Worcs., WR13 6JW, 01684 833 537, 7968131967,	PENDOCK	*A, *B, *C, *D, *R
Phillips, Mr A. S., Stafell, Prengwyn Road, Llandysul, Ceredigion, SA44 4LD, 01559 363260, 07989 281130, andrewsirrellphillips@btinternet.com	AMAR	*B, *R
Phillips, Mrs. R., Windsor Farm, Lamphey, Pembroke, Pems., SA71 5NT, 01646 672142, davidwindsor17@outlook.com	MANOROWEN	*A
Port, M.E., Apple Tree Cottage, Warley Road, Great Warley, Brentwood, Essex, CM13 3HT, 07802 533843, Stevewolfe71@icloud.com	TREGOLE	C, D
Porter, Mr A.J., 9 Number One Creek Road, Avoca, Victoria, 3467, Australia, 61439632114, vanocapark@hotmail.com		A, B
Powell, Miss J., Lower House Farm, Onen, Nr Monmouth, , NP25 5HW, 01600 780408, deidrp@aol.com		D
Powell, Mrs. D.H., Lan Garth Stud, Lower House Farm, The Onen, Monmouth., NP25 5HW, 01600 780408, deidrp@aol.com	LANGARTH	*C, *D, *R
Prater, Mr D. J., Lower Farm, Bicester, Waddesdon, Bucks, HP18 0JS, 7593439170,	RHENCULLEN	*C, *D
Prater, Mrs C. S., Walnuts, Cublington, Leighton Buzzard, Buckinghamshire, , LU7 0LG, 7542530779, rhencullen@hotmail.co.uk	RHENCULLEN	C, D
Price, Mr G., Wernished, Llandefalle, Brecon, Powys., LD3 0NW, 01874 754405,	LITTLEWERN	*A, *B

Price, Mr I.T.D., Argoed, Llanafan, Builth Wells, Powys., LD2 3LS, 01591 620 625,	AFAN	*A
Price, Mrs. J.P., Courtway Pony Stud, Clyro, Hereford., , HR3 5LE, 01497 820555, 07977 759787, courtwayponies@gmail.com	COURTWAY	*A, *B, *R
Prosser, Mr E. G., 3 Ffordd Dinas, Cwmavon, Port Talbot, West Glam., SA12 9BS, 01639 894 171, 07974 691 520, edwin.prosser@tesco.net	MINTFIELD, TROSOLWG	*A, *B, D, *R
Pugh, Mr E.P., Pant-y-Celyn, Adfa, Newtown, Powys., SY16 3DG, 01938 810 771,	CELYNFACH, POWYSVALLEY	*C, *D, *R
Puttock, Mr D.E., Squirrels Leap, 1 Friars Walk, Newent, Gloucestershire, GL18 1TG, 07551 838494, davidputtock@hotmail.co.uk	BALLAN	*A, *B, *R
Reading, Mrs. R.H., Glasfryn, Llangain, Carmarthen, , SA33 5AZ, 01267 211251,	YARTY	*C, *D, *R
Redvers, Mrs. J.S., Corsend Farm, Hartpury, Gloucester., , GL19 3BP, 01452 700 841, johnredversuk@gmail.com	BWLCH	*A, *B, *C, *D, *R
Reed, Mr T.H.H., Tyngwndwn Stud, Cross Inn, Llanon, Ceredigion, SY23 5NG, 01974 272666, 07971 234 083, huwreedwynnstay@gmail.com	TYNGWNDWN	*C, *D
Reed, Mrs. C.E., Tyngwndwn Stud, Cross Inn, Llanon, Ceredigion, SY23 5NG, 01974 272666, 07855 683043, tyngwndwnstud@gmail.com	TYNGWNDWN	*A, *C, *D, *R
Rees, Mr T. D., Llwynhirion, Brynberian, Crymych, Dyfed., SA41 3TY, 01239 891309,	PENANT	*A
Rees, Mrs R. K. P., Small-Land Pony Stud, Meidrim, Carmarthen, Carmarthenshire., SA33 5NX, 01994 230260,	DOWNLAND, SMALL-LAND	*A, *B, *R
Reipen, Mrs B., Dol Llan Farm, Llandysul, Ceredigion, , SA44 4RL, 01559 362113,	THREE-B	*A, *B
Rickard, Mrs G.A., Hollytree Pony Stud, 222 Preston Road, Grimsargh, Preston, PR2 5JS, 07891 438746, 01772 879454, gemma_oldham@hotmail.co.uk	HOLLYTREE	A, D
Roach, Mrs. J. D., 19 St Brides View, Roch, Haverfordwest, Pems., SA62 6AZ, 01437 710643, judyroach9@hotmail.com	GRUGAUR	*A
<b>Roberts, Miss A. L., Cefn Ysgwydd Bach, Bryngwran, Anglesey, , LL65 3SW, 01407 810135, 07855 655 835, erdylstud@hotmail.co.uk</b>	<b>ERDYL</b>	<b>D</b>

Roberts, Mr A. G., Ty Hir Farm, Bwlchgwyn, Wrexham, Clwyd., LL11 5UL, 07770 713585, tyhir@aol.com	LYNARD	*C, *D
Roberts, Mr D.W., Swn y Gwynt, 22 Gwern y Gaseg Road, Coedpoeth, Wrexham, Clwyd., LL11 3RE, 01978 751277, 07809 669968, NRbr1@aol.com	LYNARD, TAWELFAN	*C, *D
Roberts, Mr J.F., Nantlais, 29 Pentregwenlais Road, Llandybie, Ammanford, Carm., SA18 3JQ, 01269 851 164,	NANTLAIS	*A
Roberts, Mr T.J., Pistyllgwyn Farm, Cwmavon, Pontypool, Gwent., NP4 8UW, 01495 772 833,	PISTYLL	*A, *C, *D
Robinson, Mr R., Little Ty'r Eos, Gwehelog, Usk, Gwent., NP15 1RD, 01291 672097, robandval@tyreos.com	TYREOS	*C, *D, *R
Robinson, Mrs. V.A., Little Ty'r Eos, Gwehelog, Usk, Monmouth, NP15 1RD, 01291 672097,	TYREOS	*C, *D, *R
Rogers, Mrs S., 54 Llys Alun, Rhydymwyn, Mold, Flintshire., CH7 5HW, 07544 748129,	YWAL	*A, *B
Ross, Mrs P.K., Treflan Isaf, Waunfawr, Caernarfon, Gwynedd., LL55 4AX, 01286-650372,	GLENROWAN	*A, *B, *R
Russell, Mr R. E., 65 Churchfields Drive, Bovey Tracey, Newton Abbot, Devon, TQ13 9QU, 01626 832820, ralpherussell@gmail.com	BRAMBRIDGE	*C, *D, *R
Russell, Mrs. E.A., Carston House, Killearn, Glasgow, , G63 9LJ, 01360 550581, gartconnel@btconnect.com	GARTCONNEL	*A, *B, *R, #
Russell, Ms. L.E., Carston House, by Killearn, Glasgow., , G63 9LJ, 01360 50581, 07736 082 828, gartconnel@btconnect.com	GARTCONNEL	A
Russell-Allen, Miss R.M., Pike Farm, Lower Slaughter, Cheltenham, Glos., GL54 2HP, 01451 820436,	ASTON	*A, #
Scott, Mrs. K.E., Colliehill Farm, Longhaven, Peterhead, Aberdeenshire., AB42 0PY, 01779 812254, kathleenscott77@yahoo.co.uk	BRYNDEFAID	*A, *B, *R
Sells, Mrs G.M.A., Deerfold Croft, Deerfold, Lingen, Bucknell, Shropshire, SY7 0EE, 01568 770626, david.sells@btopenworld.com	PRIESTWOOD	*A, *B, C, D, *R
Seward, Mrs S.J., Grogwynion, Porthyrhyd, Carmarthen, Carm., SA32 8PX, 01267 275485, sandra.j.seward@gmail.com	WINDWILLOW	*A, *R
Shaw, Mr H.L., Crofters Cottage, Little Heath, Dunston, Stafford., ST18 9AJ, 01785 780 584, 07788 497 648, les@deoniaeth.com		*C, *D

Sheil, Mrs K., Ty Isaf, Llangynog, Builth Wells, Powys., LD2 3LA, 01982 552774, dukeshill@gmail.com	DUKESHILL	*A, B
Sheil, Ms J., Ty Isaf, Llangynog, Builth Wells, Powys., LD2 3LA, 01982 552774, 07971 187802, josheil115@gmail.com	DUKESHILL	*A, *B, C, D, *R
Simpson, Mrs. G., Woodcroft, The Hills, Bradwell, Hope Valley., S33 9HZ, 01433 621885, 7770220460, wortley356@aol.com	WORTLEY	*A, *B, *R
Small, Mrs. Y., Dean Hill Farm, Willand, Cullompton, Devon., EX15 2PG, 01884 35677, 07860 850524, yvonne@pasadenastud.com	PASADENA	*A, *B, C
Smith, Mr D.R., Cloud Cottage, 89 Aylesbury Road, Bireton, Bucks., HP22 5BT, 01296 426 201, 07922 111 075, alison-jones5@sky.com	BROUGHTON	*C, *D, *R
Smith, Mr N., Trevallion, Wootton Green Lane, Balsall Common, West Midlands., CV7 7BQ, 01676 532089, 07980 297 401, dean.trevallion@hotmail.com	BERKSWELL, TREVALLION	*C, *D
<b>Smith, Ms S., Trevallion, Wootton Green Lane, Balsall Common, West Midlands, CV7 7BQ, ,</b>	<b>TREVALLION</b>	<b>D</b>
Sperrin, Ms M., Oakhill Park, 48 Merretts Road, Macclesfield, 3782, Australia., 61419537138, oxncow@me.com	MOSMANPARK, PORTMEIRION	A
<b>Spoor, Mrs M., Kenwood, Middle Lane, Holme, Bentley, Doncaster, South Yorks., DN5 0LS, 01302 726679, 07892 961 462, michellespoor@icloud.com</b>	<b>OWSTON</b>	<b>A</b>
Squires, Mrs A., Oak Hollow, Watling Street, Four Crosses, Cannock, Staffs., WS11 1RY, 01543 579021, alison@yswain.co.uk	YSWAIN	*C, *D, *R
Stephens, Miss V.A., Lower Stone Farm, Brompton Ralph, Taunton, Somerset., TA4 2RT, 01984 624160, 07817 759909, vicky.welshponies@gmail.com	ANNANDALE	B
Stephens, Mrs L.A., The Riddox, Weobley, Hereford., , HR4 8RA, 07791 273131, flydon@live.co.uk	FLYDON	*A
Stevens, Dr. E., La Bretonniere, Chemin Des Malis Sud, Saint Pierre Des Ifs, France, , 00 33 532091749, 0033 670552639, welshguinel@wanadoo.fr	GUINEL	C, D
Thacker, Mrs. R. E., Upper Donside Manse, The Square, Lumsden, Aberdeenshire, AB54 4GQ, 01464 861710, ruth.thacker8155@gmail.com	FARCHYNYS	*A, *B
Thomas, Mr A., 13 Oakfield Terrace, Tyllwyn, Ebbw Vale, Gwent., NP23 6AG, 01495-305481, caederwenstud@talktalk.net	CAEDERWEN	*C, *D
Thomas, Mr D.M., Cruglwyd, Capel Iwan, Newcastle Emlyn, Carmarthenshire, SA38 9LR, 01559 370 329,	CRUGLWYD	D

meurig@hotmail.co.uk			
Thomas, Mr G.W., Gwylfa Farm, Llanwnda, Caernarvon, Gwynedd., LL54 5UF, 01286 830740, djones33@sky.com	PONTYWYLED, TELYNAU		*C, *D, *R
Thomas, Mr J.D., Cefnfedw Stud, 26 Heol Myrddin, Ffairfach, Llandeilo, Carmarthenshire, SA19 6PD, 01558 822047,	CEFN FEDW		*A
Thomas, Mrs D. M., Uplands, Bronllys, Brecon, Powys., LD3 0HN, 7734487793, 01874 712130, diana@diana96.orangehome.co.uk	DYFED		*A
Thomas, Mrs. L, Cobb Clough Farm, Todmorden Road, Bacup, Lancashire, OL13 9UZ, 01706 564930, 07973 285132, cheshmerestud@hotmail.co.uk	CHESHMERE		*C, *D, *R
Thomas, Mrs. S.M., Ffynnonwrgan, Sennybridge, Powys, , LD3 8TY, 01874 636296, 07815 194098, susanthomas@keme.co.uk	CARREGCENNEN, CEFN FEDW		A
Thompson, Mr B. W., 24 Poppy Close, Firwood Park, Chadderton, Oldham, Lancs, OL9 9US, 0161 6283231, 07747 152 724, penechstud@live.co.uk	PENECH		*A
Tibbey, Mr C.J., Blaencwm, Bethel, Bala, Gwynedd., LL23 7LB, 01678 530 218, 07802 855 110,	LACY		*A, *B
Tilley, Mr A., 12 Woodhouse Way, Cambridge, Cambs., , CB4 2NH, 01223 424060,	TIFFWYL		*A, *R
Topliss, Mrs T., Little Tithe Farm, Blidworth Lane, Calverton, Nottinghamshire., NG14 6NY, 7947524775, 01159 656 607, tracey.topliss@dovedentalcare.co.uk	LITTLE TITHE, RAVENSHEAD		A
Trock, Mr C., Skambaekgarden, Skambaekvej 14, DK-4400 Kalundborg, Denmark., , +45 2012 6692, carl@trock.dk	VALHALLAS(DK)		D
Turner, Mrs. M., Ryersh House, Ryersh Lane, Capel, Surrey., RH5 5LJ, 01306 711069, mandbturner@btinternet.com	COPPERFIELD		*C, *D, *R
Upton, Mrs J.L., High Noon, Village Hall Lane, Three Legged Cross, Wimborne, Dorset., BH21 6SG, 01202 822895, 07977 076239, upton811@btinternet.com	BLUEBURY, MANHATTAN		*B
Van Praat, Mrs R., Bredaseweg 66, 4861 T D, Chaam, Netherlands., , 0031-6-23325055, rhodevanpraat@gmail.com	VENNEBOS		A
Vestey, Lady, Manor House Farm, Old Park Road, Bishop's Sutton, Alresford, Hants, SO24 0BA, 01962 732174, 07768 173080, anne@vestey.f9.co.uk	KENTCHURCH		*C, *D, *R

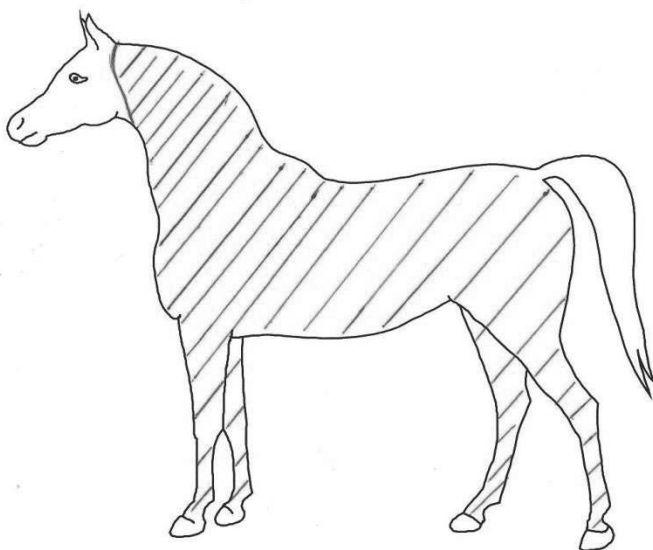
Wainwright, Miss K. J., Lockgate Farm, Wood Lanes East, Adlington, Macclesfield, Cheshire., SK10 4PH, 01625 572356, 7900263203,	SKELLORN	*A, *B, *R
Walker, Mr K., Brynoffa Farm, New Brighton, Mold, Flintshire., CH7 6RQ, 01352 700 459 (Home), 07714 762 885, walker.kevin76@yahoo.com	BRYNOFFA	*A, *B, *R
Wall, Mr T.A.R., 60 Capel Road, Enfield, Middlesex., , EN1 4SR, 01992 764496, 07554 495343/07554495343, nynwoodstud@btconnect.com	NYNWOODS, TELLEVEY	A
Waller, Miss D., Broadfields House, Croxall, Lichfield, Staffordshire., WS13 8QU, 01283 791781, 07496 063139, daniellemtoy@gmail.com	DELAMI	*A, *B, *R
Walters, Mr J.K., 29 Mafeking Terrace, Tredegar, Gwent., , NP22 3LG, 01495 726055, 07813 065394,	TYRLLAWN	*C, *D
Waters, Mr T.A., 28 Hawthorne Close, Ynysygwas, Cwmavon, Port Talbot, West Glam., SA12 9BY, 01639 896 966,	LUANSHYA	*B
Watson, Mr J.G., Clough Farm, Rock Lane, Slaithwaite, Huddersfield, West Yorkshire., HD7 5DA, 01484 842234, 07939 454087, garrywatson@gmail.com	BRYNCARREG	C, D
Weightman, Mrs. S.J., 20 Downend Road, Fareham, Hants., , PO16 8RG, 01329 221899, sharonweightman6@aol.com	SOUTHWAITE	A
Wight, Mrs. H.N., Pia Mawr, Rhosfa Road, Brynamman, Ammanford, Carmarthenshire., SA18 1DF, 1269825852, 7970188679, nedahl@hendalstud.co.uk	HENDAL	*C, *D, *R
Wilding-Davies, Mr P., Stildon Manor, Menith Wood, Worcester., , WR6 6UL, 01299 832 720, fayre.pony@btinternet.com	FAYRE	*A, *B
<b>Williams, Miss E. W., 11 Gaerwen Uchaf Estate, Gaerwen, Anglesey, , LL60 6HN, 01248 421452,</b>	<b>BODNANT, RIANWYN</b>	<b>A</b>
Williams, Mr D.D., 66 Kenilworth Rd, Balsall Common, Coventry, West Mids, CV7 7EX, 01269 831649, 7989996630, daiw@fsmail.net	DYFFRYNTYWI	*C, *D
Williams, Mr G. O., Upper Wenallt, Talybont On Usk, Brecon, , LD3 7YU, 01874 676298, wenallt@timicomail.co.uk	CARLESS	*C, *D
Williams, Mr H.C.H., 38 Fairwater Way, Fairwater, Cwmbran, Torfaen, NP44 4PS, 7961901973, 01633 874325,	TYRPENTRE	*C, *D
Williams, Mr J., Belmont Bungalow, Garn-yr-Erw, Blaenavon, Gwent., NP4 9SE, 01495 791561,	TYREBECCA	*C, *D
Williams, Mr J.H., 13 Buckland Drive, Bwlch, Brecon, Powys, LD3 7HN, 01874 731110, cilmery13@hotmail.co.uk	CILMERY	*A, *C, D

Williams, Mr K.N., Ffynnon Fedw, Felindre, Morriston, Swansea, SA5 7PL, 01792-883230, celtonwelshponies@hotmail.co.uk	CELTON	*B
Williams, Mr S.P., 21 Church Terrace, St. Mary Church, Cowbridge, South Glam., CF71 7LU, 01446 774824, 07762 452 451,	RHESFAIR	*A, *B
Williams, Mr T.P., Ferndale House, Llanmorlais, Gower, West Glam., SA4 3TB, 01792 851418, 07773 364327,	CRIMOND, GRAIGMAWR	*A
Williams, Mrs H., Felin Wlan, Tai'n Lon, Clynnog Fawr, Gwynedd., LL54 5DE, 01286-660371/672854, seiont@btinternet.com	SEIONT	*C, *D, *R
Williams, Mrs J., Parsonage Farm, Llandewi Skirrid, Abergavenny, Monmouthshire, NP7 8AG, 01873 854 358, 01873 853942,	GLEBEDALE	*A, *B, *C, *D, *R
Williams, Mrs P. J., Fieldview, South Leigh Road, High Cogges, Witney, Oxford, OX29 6UW, 01993-774599, pennynjanewilliams@gmail.com		*B
Williams, Mrs S. M., Parciau Farm Cottage, Griffiths Crossing, Caernarfon, Gwynedd, LL55 1TS, 01286-673000, 07796 303515, saramimswms@aol.com	PARCIAU	D, R
Williamson, Mr B., 15 Walters Road, Cwmllynfell, Swansea, West Glamorgan, SA9 2FH, 0639 830988, bweng@hotmail.co.uk	KILGOUR	C, D
<b>Williamson, Mr D.T., 29 Lichfield Terrace, Rochdale, Greater Manchester., , OL16 4XL, 07446 872118, 01706 527 638, daniel@knw-electrical.co.uk</b>	<b>DANASH, DANTRA</b>	<b>A</b>
Williamson, Mr J., Kilgour, Box Road, Grovesend, Gorseinon, Swansea, West Glam., SA4 8DB, 01792 898777, tjmcw@talktalk.net	KILGOUR	*C, *D, *R
Willis, Mr P., 45 Upton Crescent, Nursling, Southampton, , SO16 8AA, 7768656122,	BONIFACE	C, D
Willis-Burton, Mrs. C. E., Low Sutton, Masham, Ripon, Yorkshire, , HG4 4PB, 07790 012033, pentref@waitrose.com	PENTREFELIN	*A, *B, *C, *D, *R
Wilson, Miss R., Buarth Mawr, Prion, Denbigh., , LL16 4RU, , rosie@boothsdale.org.uk	BOOTHSDALE	*A
Wormald, Mrs. E.J., 60 Spalding Road, Bourne, Lincs., , PE10 0BA, 01778 426 732, tillybostud@gmail.com	TILLYBO	*A
Zoet, Mr H., Jan Boersweg 3, 8091 PD Wezep, Holland., , 0031 383760930, 0031 383760916, h.zoet@wx.nl	YSSELVLIEDTS	*A, *B








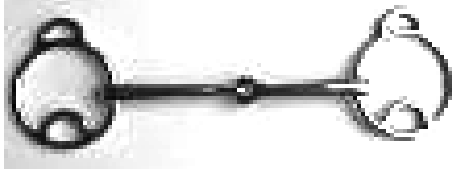
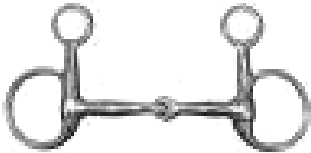



## Body Clipping on Youngstock

In relation to rule 9.6 & 9.8 Youngstock must not be body clipped.

The unshaded area in this diagram highlights the **only** area where it is permissible to trim or clip. This is optional and not compulsory.



## SNAFFLE BITS

 <p style="text-align: center;">Eggbutt Snaffle</p>	 <p style="text-align: center;">Mullen Mouth Snaffle</p>
 <p style="text-align: center;">Copper Eggbutt Snaffle</p>	 <p style="text-align: center;">Hollow Mouth Loose Ring Snaffle</p>
 <p style="text-align: center;">Fulmer Snaffle</p>	 <p style="text-align: center;">French Link Snaffle</p>
 <p style="text-align: center;">KK Snaffle Full Cheek</p>	 <p style="text-align: center;">Wilkie Snaffle</p>
 <p style="text-align: center;">Baucher Snaffle / Hanging Snaffle</p>	 <p style="text-align: center;">Loop Ring Snaffle</p>
	 <p style="text-align: center;">Myler Comfort Snaffle (Stage 1)</p>

Only the bits illustrated above are allowed in NPS Novice & Lead Rein Classes. Please note the type of covering for the mouthpiece may include copper, nylon, rubber, stainless steel and nickel

